



REGULAR COMMITTEE OF THE WHOLE MEETING AGENDA

I. Roll Call

II. Consideration of Previous Minutes

1. Regular Council Meeting 03/19/2024
2. Committee of the Whole 03/19/2024

III. Unfinished Business

Miscellaneous

Resolutions

Ordinances

IV. New Business

Miscellaneous

1. Approval of 2022 Audited Financials.

Resolutions

1. Resolution supporting the Orange Beach Library children's library materials policy. (TK)
2. Resolution authorizing the execution of a task order with McCollough Architecture, Inc., to provide design services for Roof Replacement at the Library in an amount not to exceed \$18,500. (GS)
3. Resolution authorizing the execution of a task order with McCollough Architecture, Inc., to provide design services for Roof Replacement and Addition at the Senior Center in an amount not to exceed \$11,700. (GS)
4. Resolution awarding the bid for Softball Field Light Installation. (RE)

5. Resolution authorizing the execution of a subscription agreement with Granicus, LLC, for address identification and rental activity monitoring. (FH)

Public Hearings

1. Set a public hearing date for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0406-ZT-24, Section 4.01, Water Recreational Rentals. (Suggested date 5/7/2024) (GP)
2. Set a public hearing date for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0407-ZT-24, Section 4.06, Alabama Highway 180 Frontage Roadway Requirement. (Suggested date 5/7/2024) (GP)
3. Reschedule public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0304-ZT-24, Zoning Text Amendments, Sections 4.01 & 5.13, Charter Boat Home Occupations from April 16, 2024, to May 7, 2024.
4. Reminder: Public hearing and first reading for an ordinance to amend Ordinance No. 172, the Zoning Ordinance, Case Nos. 0103-PUD-04 and 0704-PUD-04, Reversion of the Bama Bayou Planned Unit Development Master Plan on April 16, 2024.
5. Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0204-PUD-24, Admiral Self Storage PUD on April 16, 2024.
6. Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0409-PUDA-24, Cottages at Old Bay/Robinson Grove PUD Minor Modification, Marine Accessory Amendment on April 16, 2024.
7. Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0402-PUDA-24, Zeke's Landing Marina Minor PUD Modification, East Transient Dock Amendment & Storage Building Addition on April 16, 2024.
8. Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0410-PUDA-24, Young's Hideaway Glamping Sites on April 16, 2024.

Ordinances

V. Public Comments

VI. Adjourn

**MINUTES OF
REGULAR COUNCIL MEETING
ORANGE BEACH CITY COUNCIL
MARCH 19, 2024 – 5:00 P.M.
CITY HALL – COUNCIL CHAMBERS**

- I. CALL TO ORDER** Mayor Tony Kennon called the meeting to order at 4:59 P.M.
- II. INVOCATION** Pastor John McIntosh, Worship on the Water Flora-Bama Church
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**

Present: Councilmember Jerry Johnson
Councilmember Annette Mitchell
Councilmember Joni Blalock
Councilmember Jeff Boyd
Mayor Tony Kennon

Absent: Councilmember Jeff Silvers

V. CONSIDERATION OF AGENDA

Motion made (Blalock/Mitchell) to approve the agenda as written. Vote unanimous in favor.

VI. CONSIDERATION OF PREVIOUS MINUTES

Work Session	02/20/2024
Regular Council Meeting	02/20/2024
Committee of the Whole	02/20/2024

The reading was waived and minutes were approved as written.

VII. REPORTS OF OFFICERS/COMMITTEES

- | | |
|---|------------|
| 1. <u>City Administrator – Ford Handley</u> | No report |
| 2. <u>Director, Public Works – Tim Tucker</u> | No report. |
| 3. <u>Director, Community Development – Adam Roberson</u> | No report. |
| 4. <u>Chief, Police Department – Steve Brown</u> | No report. |
| 5. <u>Chief, Fire Department – Jeff Smith</u> | No report. |
| 6. <u>City Clerk – Renee Eberly</u> | No report. |
| 7. <u>Director, Finance – Ford Handley</u> | No report. |
| 8. <u>Parks & Recreation – Nicole Ard</u> | No report. |
| 9. <u>Director, Utilities – Jeff Hartley</u> | No report. |
| 10. <u>Director, Coastal Resources – Phillip West</u> | No report. |
| 11. <u>Librarian, Public Library – Meagan Bing</u> | No report. |
| 12. <u>Director, Municipal Court – Pam Davis</u> | No report. |
| 13. <u>Director, Expect Excellence – Ford Handley</u> | No report. |
| 14. <u>Mayor/Council</u> | |

Council recognized the Makos Softball team who is currently ranked fourth in the nation.

VIII. AUDITING OF ACCOUNTS

Motion made (Mitchell/Johnson) to certify that cash requirements with no related interests are within budget and appropriate for payment. Vote revealed: Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye; Kennon, aye. **Motion passed. (5-0).**

Motion made (Mitchell/Blalock) to certify that cash requirements with related interests in Swift Supply are within budget and appropriate for payment. Vote revealed: Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye; Kennon, aye. **Motion passed. (5-0).**

IX. PRESENTATIONS

1. Proclamation declaring May 11, 2024, as C.A.K.E. (Coastal Alabama Kid Entrepreneurs) Day. Renee Eberly, City Clerk, read the proclamation aloud. Yo Johnson and Penny Hughey accepted the proclamation on behalf of the Coastal Alabama Business Chamber. They explained that this program to teach entrepreneurship is open to children in kindergarten through fifth grade. Those interested can sign up at bit.ly/cakeday24. Ms. Johnson reported that 60 children have registered to date.

X. RECOGNITIONS

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

Miscellaneous

1. Appoint voting delegate for the Alabama League of Municipalities Annual Convention and the Alabama Municipal Insurance Corporation Annual Membership Meeting to be held in Huntsville, May 15-18, 2024. **Motion made (Johnson/Blalock) to appoint Tony Kennon as the voting delegate.** Vote unanimous in favor. **Motion passed.**
2. Approval of a Retail Beer (On or Off Premises) and Retail Table Wine (On or Off Premises) Liquor License Application by Orange Beach Store, LLC, for Orange Beach Store at 25777 Perdido Beach Boulevard. **Motion made (Mitchell/Blalock) to approve the liquor license.** Vote unanimous in favor. **Motion passed.**
3. Approval of a Special Events Retail Liquor License Application by Event Concessions, Inc., for the "2024 Mimosas at the Marina" event to be held April 6, 2024, at 4685 Wharf Parkway. **Motion made (Boyd/Johnson) to approve the liquor license.** Vote unanimous in favor. **Motion passed.**

Resolutions

1. Resolution amending the fee schedule for emergency medical treatment and transport services. **Motion made (Blalock/Mitchell) to adopt the resolution.** Vote unanimous in favor. **Motion passed.**
2. Resolution amending Resolutions Nos. 23-214 and 24-013 authorizing the purchase of Three Ambulances for the Fire Department to update the vendor name and to add a processing charge of \$1,000 per transaction. **Motion made (Johnson/Mitchell) to adopt the resolution.** Vote unanimous in favor. **Motion passed.**

Public Hearings

1. Public hearing for an ordinance to amend Ordinance No. 172, the Zoning Ordinance, Case Nos. 0103-PUD-04 and 0704-PUD-04, Reversion of the Bama Bayou Planned Unit Development Master Plan. **Motion made (Blalock/Boyd) to postpone the public hearing and first reading to April 16, 2024.** Vote unanimous in favor. **Motion passed.**

2. Public hearing for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0204-PUD-24, Admiral Self Storage PUD. **Motion made (Mitchell/Johnson) to postpone the public hearing and first reading to April 16, 2024.** Vote unanimous in favor. **Motion passed.**
3. Public hearing for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0205-PUD-24, Mill's Row Beachside PUD. **Motion made (Boyd/Blalock) to postpone the public hearing and first reading to June 18, 2024.** Vote unanimous in favor. **Motion passed.**

XIII. PUBLIC COMMENTS

None

XIV. ADJOURN

There being no further business to come before the council, motion made (Blalock/Mitchell) to adjourn. Vote unanimous in favor.

Time: 5:14 P.M.

APPROVED this the 16th day of April, 2024.

Renee Eberly
City Clerk

**MINUTES OF
COMMITTEE OF THE WHOLE MEETING
ORANGE BEACH CITY COUNCIL
MARCH 19, 2024 – 5:14 P.M.
CITY HALL – COUNCIL CHAMBERS**

The Orange Beach City Council met to review potential items for the April 2, 2024, agenda.

The following members were present:

Mayor Tony Kennon
Councilmember Jerry Johnson
Councilmember Annette Mitchell
Councilmember Joni Blalock
Councilmember Boyd

The following members were absent:

Councilmember Jeff Silvers

The following items were discussed:

1. Resolution authorizing execution of a performance agreement with McLean Motor Sports Productions, LLC, for a Spring 2024 "Bama Coast Cruisin'" car show event.
2. Resolution amending the Employees Pay Plan/Job Listing to accommodate the approved 2024 Budget.
3. Resolution authorizing the execution of a task order with McCollough Architecture, Inc., to provide design services for new Gateway Signs in an amount not to exceed \$3,800.
4. Set a public hearing date for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0304-ZT-24, Zoning Text Amendments, Sections 4.01 & 5.13, Charter Boat Home Occupations. Public hearing set for April 16, 2024.
5. Set a public hearing date for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0409-PUDA-24, Cottages at Old Bay/Robinson Grove PUD Minor Modification, Marine Accessory Amendment. Public hearing set for April 16, 2024.
6. Set a public hearing date for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0402-PUDA-24, Zeke's Landing Marina Minor PUD Modification, East Transient Dock Amendment & Storage Building Addition. Public hearing set for April 16, 2024.

Public Comments:

None

There being no further business, the meeting adjourned.

Time: 5:18 P.M.

APPROVED this 16th day of April, 2024.

Renee Eberly
City Clerk



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: City Clerk

Description of Topic: Approval of 2022 Audited Financials.

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: City Attorney

Description of Topic: Resolution supporting the Orange Beach Library children's library materials policy. (TK)

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

1. 04-16-24 24-xxx Support Orange Beach Public Library Materials Policy

RESOLUTION NO. 24-xxx

**A RESOLUTION SUPPORTING THE ORANGE BEACH LIBRARY
CHILDREN’S LIBRARY MATERIALS POLICY**

FINDINGS:

1. The City Council has been made aware through public comment, as well as national and state news, that concerns have arisen regarding the age appropriateness of some content in children’s materials in the library and the accessibility to these materials by young children.
2. The City of Orange Beach is a family friendly community and seeks to reassure its residents that it remains firm to its commitment to maintain that status by supporting the creation of a policy by the Orange Beach Public Library regarding access to materials by children.
3. The policy provides that books and media containing material not appropriate for all audiences will be provided to children only with consent of a parent and reiterates that pornographic materials are not available at the Orange Beach Public Library.
4. This policy places the Orange Beach Public Library in line with new standards that are currently being implemented and developed across the state.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the City Council of Orange Beach does hereby support the establishment of policies implemented by the Orange Beach Public Library requiring parental consent for children to access materials containing subject matter not appropriate for all ages.

ADOPTED THIS 16th DAY OF APRIL, 2024.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 24-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 16, 2024.

City Clerk



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: City Clerk

Description of Topic: Resolution authorizing the execution of a task order with McCollough Architecture, Inc., to provide design services for Roof Replacement at the Library in an amount not to exceed \$18,500. (GS)

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable): Unbudgeted

ATTACHMENTS:

1. 04-16-24 24-xxx Authorize Task Order McCollough Architecture Library Roof
2. 2024.03.26 Task Order McCollough Architecture Library Roof

RESOLUTION NO. 24-xxx

**A RESOLUTION AUTHORIZING THE EXECUTION OF A
TASK ORDER WITH MCCOLLOUGH ARCHITECTURE, INC.
TO PROVIDE DESIGN SERVICES FOR
ROOF REPLACEMENT AT THE LIBRARY
IN AN AMOUNT NOT TO EXCEED \$18,500**

FINDINGS:

1. The Orange Beach City Council, by Resolution No. 23-155 adopted August 15, 2023, approved a contract with McCollough Architecture, Inc., to perform certain architectural services (“the Contract”).
2. The Contract authorized work to be assigned by one or more task orders approved from time to time by the City Council.
3. The Construction and Facilities Manager has submitted a task order (attached Exhibit A) for Council approval.
4. The proposed Task Order requires McCollough Architecture, Inc., to provide design services for roof replacement at the Library.
5. The scope of work described in the Task Order is authorized by the Contract and furthers public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the Mayor is hereby authorized to execute the Task Order as presented to Council between the City of Orange Beach and McCollough Architecture, Inc., on behalf of the City of Orange Beach subject to final approval by the City Attorney;
2. That the City Council authorizes payment in an amount not to exceed \$18,500.00 to McCollough Architecture, Inc., to complete the Task Order as presented; and
3. That this Resolution shall become effective immediately upon its adoption.

ADOPTED THIS 16th DAY OF APRIL, 2024.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 24-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 16, 2024.

City Clerk



TASK ORDER AUTHORIZATION

TASK ORDER NO. 24

CITY OF ORANGE BEACH - PERFORMANCE CONTRACT

ARCHITECTURAL SERVICES

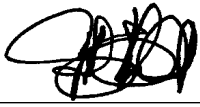
This Task Order is for the Architectural and structural services for the 11,500 s.f. reroof of the existing Library for the City of Orange Beach, Alabama. The estimated cost of construction is undetermined at this time.

The cost for completing this work shall be a lump sum fee of **\$18,500.00**.

The following exhibits are made part of this Task Order and are attached here to:

Exhibit A - Scope of Work

Exhibit B - Man-Hour/Fee Estimate

OFFERED BY CONSULTANT	
	
Representative's Signature	Firm Name
Sted McCollough	
Printed Name	Date
Title	

RECOMMENDED FOR APPROVAL	
Signature	Date
Title	

APPROVED BY CITY OF ORANGE BEACH	
Signature	Date
Title	



EXHIBIT A

TASK ORDER NO. 24

CITY OF ORANGE BEACH, ALABAMA

SCOPE OF WORK:

This Task Order is for the Architectural and structural services for the 11,500 s.f. reroof of the existing Library for the City of Orange Beach, Alabama.

SPECIFIC TASKS TO BE COMPLETED INCLUDE:

- Draw As-Built Elevations, Roof Plan and Sections in CAD based on the existing drawings.
- Draw Demo Plan of Elevations and Exterior Walls.
- Draw New Exterior Elevations and Roof Details.
- Develop Architectural Drawings sufficient for Permit.
- Prepare Project Manual.
- Bid and Negotiate Project.
- Perform Monthly Construction Administration during Construction Phase.

PRELIMINARY SCHEDULE

- Draw As-Built Elevations shall be provided within 10 days.
- Schematic Drawings of the Renovation shall be provided within 15 days.
- Design Development Drawings of the Renovation shall be provided within 7 days.
- Permit Drawings including Architectural Drawings shall be completed within 30 days of approval of schematic floor plan.
- Project Manual and Bid Documents shall be completed within 10 days of approved Permit Drawings.

***NOTE: Numerous items outside of the control of the architect and engineer can greatly affect the overall schedule. Schedule will be adjusted for time required for City reviews; input; and approvals.**

END OF EXHIBIT A



EXHIBIT B

CITY OF ORANGE BEACH, ALABAMA

TASK ORDER NO. 24

MAN – HOUR RATES FOR ADDITIONAL SERVICES (IF NEEDED)

CLASSIFICATION:	HOURLY RATE:
Principal Architect	\$150.00
Structural Engineer	\$150.00
CAD Operator	\$85.00
Project Manager	\$100.00
Clerical	\$30.00
Engineering	(Cost plus 15%)
Landscape Architect	(Cost plus 15%)

PHASES AND PAYMENT:

- Verify Measurements, Draw As-Built Elevations, Sections, and Roof Plan (Lump-sum \$1,200.00)
- Schematic Design Drawings (Lump-sum \$3,875.00)
- Design Development Drawings (Lump-sum \$3,875.00)
- Permit Drawings (Lump-sum \$6,950.00)
- Project Manual and Bid Documents (Lump-sum \$1,500.00)
- Bid and Negotiate Project (Lump-sum \$400.00)
- Perform Construction Administration during Construction Phase (Monthly Fee during Construction Phase \$700.00 - anticipated 1 months)

END OF EXHIBIT B



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: City Clerk

Description of Topic: Resolution authorizing the execution of a task order with McCollough Architecture, Inc., to provide design services for Roof Replacement and Addition at the Senior Center in an amount not to exceed \$11,700. (GS)

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable): Unbudgeted

ATTACHMENTS:

1. 04-16-24 24-xxx Authorize Task Order McCollough Architecture Senior Center Roof Addition
2. 2024.03.26 Task Order McCollough Architecture Senior Center Roof Addition

RESOLUTION NO. 24-xxx

**A RESOLUTION AUTHORIZING THE EXECUTION OF A
TASK ORDER WITH MCCOLLOUGH ARCHITECTURE, INC.
TO PROVIDE DESIGN SERVICES FOR
ROOF REPLACEMENT AND ADDITION AT THE SENIOR CENTER
IN AN AMOUNT NOT TO EXCEED \$11,700**

FINDINGS:

1. The Orange Beach City Council, by Resolution No. 23-155 adopted August 15, 2023, approved a contract with McCollough Architecture, Inc., to perform certain architectural services (“the Contract”).
2. The Contract authorized work to be assigned by one or more task orders approved from time to time by the City Council.
3. The Construction and Facilities Manager has submitted a task order (attached Exhibit A) for Council approval.
4. The proposed Task Order requires McCollough Architecture, Inc., to provide design services for roof replacement and addition at the Senior Center.
5. The scope of work described in the Task Order is authorized by the Contract and furthers public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the Mayor is hereby authorized to execute the Task Order as presented to Council between the City of Orange Beach and McCollough Architecture, Inc., on behalf of the City of Orange Beach subject to final approval by the City Attorney;
2. That the City Council authorizes payment in an amount not to exceed \$11,700.00 to McCollough Architecture, Inc., to complete the Task Order as presented; and
3. That this Resolution shall become effective immediately upon its adoption.

ADOPTED THIS 16th DAY OF APRIL, 2024.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 24-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 16, 2024.

City Clerk



TASK ORDER AUTHORIZATION

TASK ORDER NO. 25

CITY OF ORANGE BEACH - PERFORMANCE CONTRACT

ARCHITECTURAL SERVICES

This Task Order is for the Architectural and structural services for the approximate 600 s.f. entry-way addition and reroof of the existing 6,835 s.f. Senior Center for the City of Orange Beach, Alabama. The estimated cost of construction is undetermined at this time.

The cost for completing this work shall be a lump sum fee of **\$11,700.00**.

The following exhibits are made part of this Task Order and are attached here to:

Exhibit A - Scope of Work

Exhibit B - Man-Hour/Fee Estimate

OFFERED BY CONSULTANT

Representative's Signature

Sted McCollough

Printed Name

Title

Firm Name

Date

RECOMMENDED FOR APPROVAL

Signature

Title

Date

APPROVED BY CITY OF ORANGE BEACH

Signature

Title

Date



EXHIBIT A

TASK ORDER NO. 25

CITY OF ORANGE BEACH, ALABAMA

SCOPE OF WORK:

This Task Order is for the Architectural and structural services for the 600 s.f. entry-way addition and reroof of the existing 6,835 s.f. Senior Center for the City of Orange Beach, Alabama.

SPECIFIC TASKS TO BE COMPLETED INCLUDE:

- Draw As-Built Elevations and portion of the Interior for the New Entryway Addition.
- Draw Demo Plan
- Draw New Exterior Elevations, Roof Details and Section, Details of Renovation (Painting/Shutters, etc.), Portion of Floor Plan which include the re-roof and Addition.
- Develop Architectural and Structural Drawings sufficient for Permit.
- Prepare Project Manual.
- Bid and Negotiate Project.
- Perform Monthly Construction Administration during Construction Phase.

PRELIMINARY SCHEDULE

- Measure and Draw As-Built Elevations shall be provided within 15 days.
- Schematic Drawings of the Renovation shall be provided within 15 days.
- Design Development Drawings of the Renovation shall be provided within 10 days.
- Permit Drawings including Architectural Drawings and Structural shall be completed within 45 days of approval of schematic floor plan.
- Project Manual and Bid Documents shall be completed within 20 days of approved Permit Drawings.

***NOTE: Numerous items outside of the control of the architect and engineer can greatly affect the overall schedule. Schedule will be adjusted for time required for City reviews; input; and approvals.**
END OF EXHIBIT A



EXHIBIT B

CITY OF ORANGE BEACH, ALABAMA

TASK ORDER NO. 25

MAN – HOUR RATES FOR ADDITIONAL SERVICES (IF NEEDED)

CLASSIFICATION:	HOURLY RATE:
Principal Architect	\$150.00
Structural Engineer	\$150.00
CAD Operator	\$85.00
Project Manager	\$100.00
Clerical	\$30.00
Engineering	(Cost plus 15%)
Landscape Architect	(Cost plus 15%)

PHASES AND PAYMENT:

- Draw As-Built Elevations and portion of the Interior for the New Entryway Addition. (Lump-Sum \$800.00)
- Schematic Design. (Lump-sum \$2,000.00)
- Design Development. (\$2,000.00)
- Develop Architectural and Structural Drawings sufficient for Permit. (Lump-sum \$3,500.00)
- Prepare Project Manual. (Lump-sum \$1,500.00)
- Bid and Negotiate Project. (Lump-sum \$400.00)
- Perform Monthly Construction Administration during Construction Phase. (\$1,500.00 to be divided up into 2-month Construction phase)

END OF EXHIBIT B



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: City Clerk

Description of Topic: Resolution awarding the bid for Softball Field Light Installation.
(RE)

Background/Description: Bid opening on April 11, 2024.

Action Options/Recommendation:

Source of Funding (if applicable): Budgeted

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: City Clerk

Description of Topic: Resolution authorizing the execution of a subscription agreement with Granicus, LLC, for address identification and rental activity monitoring. (FH)

Background/Description: One-year renewal of subscription agreement for address identification and rental activity monitoring.

Action Options/Recommendation:

Source of Funding (if applicable): Budgeted, Finance Professional Fees, \$99,640.41

ATTACHMENTS:

1. 04-16-24 24-xxx Authorize Subscription Agreement Granicus Rental Monitoring
2. 2024.03.21 Subscription Agreement Granicus Rental Monitoring

RESOLUTION NO. 24-xxx

**A RESOLUTION AUTHORIZING THE EXECUTION OF A
SUBSCRIPTION AGREEMENT WITH
GRANICUS, LLC
FOR ADDRESS IDENTIFICATION AND RENTAL ACTIVITY MONITORING**

FINDINGS:

1. The master subscription agreement with Granicus, LLC, adopted by Orange Beach City Council with Resolution No. 22-129 and extended with Resolution No. 23-111 will expire on June 26, 2024.
2. The City of Orange Beach and Granicus, LLC, have reached an agreement to continue address identification and rental activity monitoring services.
3. This agreement shall be for a term of one year from June 27, 2024, to June 26, 2025, in the amount of \$99,640.41.
4. After having reviewed said agreement (attached Exhibit A), the City Council has determined that the provisions are in the best interest of the City of Orange Beach, Alabama.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the Council authorizes the Mayor and City Clerk to execute and attest, respectively, the agreement in substantially the form and of substantially the content now before the Council between the City of Orange Beach and Granicus, LLC, as an act for and on behalf of the City of Orange Beach subject to final approval by the City Attorney; and
2. That this Resolution shall become effective immediately upon its adoption.

ADOPTED THIS 16th DAY OF APRIL, 2024.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 24-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 16, 2024.

City Clerk

**Procurement Vehicle: NCPA (01-115)
In Support of: Orange Beach, AL****ORDER DETAILS**

Prepared By: Francisco Garcia
Phone: (719) 624-8158
Email: francisco.garcia@granicus.com
Order #: Q-337425
Prepared On: 21 Mar 2024
Expires On: 26 Jun 2024

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription
End Date: 26 Jun 2024
Period of Performance: 27 Jun 2024 - 26 Jun 2025

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Address Identification	Annual	7647 Rental Listings	\$11,088.15
Rental Activity Monitoring	Annual	7647 Rental Units	\$88,552.26
SUBTOTAL:			\$99,640.41

PRODUCT DESCRIPTIONS

Solution	Description
Address Identification	Ongoing monitoring of 60+ Short Term Rental websites including major platforms Airbnb, VRBO, HomeAway, Booking.com, FlipKey, & Expedia. Our machine learning will deduplicate all known Listings into unique Rental Units, where our identification team will provide owner contact information for further enforcement. This product includes:- Ongoing monitoring of all listings in your jurisdiction - Updating listing activity and details every 3-5 days - Screenshot activity of every listing - Deduplication of listings into unique Rental Units - Activity dashboard and map to monitor trends and breakdown of compliance
Rental Activity Monitoring	Ongoing monitoring of Short Term Rental listings for signs of rental activity including historical revenue estimates & occupancy. Coupled with our Tax Collection product, users can also compare historical revenue estimates to actual reported revenue to identify those that may be underreporting and underpaying sales tax (i.e. TOT).

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-337425 dated 21 Mar 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Orange Beach, AL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- The terms and Conditions of the Agreement 01-115 effective 08 DEC 2020 between Granicus and NCPA govern this Quote and are incorporated herein by reference, including the Master Agreement and all exhibits thereto.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	☐ - No ☐ - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-337425 dated 21 Mar 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Orange Beach, AL	
Signature:	
Name:	
Title:	
Date:	



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: Community Development

Description of Topic: Set a public hearing date for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0406-ZT-24, Section 4.01, Water Recreational Rentals. (Suggested date 5/7/2024) (GP)

Background/Description: The Community Development Department requests approval of a zoning text amendment to modify the language in Section 4.01, Table 4.01 regarding water recreational rentals.

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: Community Development

Description of Topic: Set a public hearing date for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0407-ZT-24, Section 4.06, Alabama Highway 180 Frontage Roadway Requirement. (Suggested date 5/7/2024) (GP)

Background/Description: The Community Development Department requests approval of a zoning text amendment to modify the language in Section 4.06 regarding the requirements for the highway frontage roadway on the north side of Alabama Highway 180 between Oak Street and William Silvers Parkway.

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: Community Development

Description of Topic: Reschedule public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0304-ZT-24, Zoning Text Amendments, Sections 4.01 & 5.13, Charter Boat Home Occupations from April 16, 2024, to May 7, 2024.

Background/Description: The Community Development Department requests approval of zoning text amendments to the Orange Beach Zoning Ordinance to remove the references of charter boat home occupations from Section 4.01, Table of Permitted Uses, and Section 5.1303, Home Occupations, so that the said sections will be consistent with the "Commercial Vessel Ordinance."

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: City Clerk

Description of Topic: Reminder: Public hearing and first reading for an ordinance to amend Ordinance No. 172, the Zoning Ordinance, Case Nos. 0103-PUD-04 and 0704-PUD-04, Reversion of the Bama Bayou Planned Unit Development Master Plan on April 16, 2024.

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: City Clerk

Description of Topic: Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0204-PUD-24, Admiral Self Storage PUD on April 16, 2024.

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: Community Development

Description of Topic: Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0409-PUDA-24, Cottages at Old Bay/Robinson Grove PUD Minor Modification, Marine Accessory Amendment on April 16, 2024.

Background/Description: Cottages at Old Bay Property Owners Association requests approval of a minor PUD modification to the Cottages at Old Bay/Robinson Grove PUD Master Plan to amend the existing pier by adding six finger piers, a lower deck, and a 15' by 20' gazebo with roof. The property is located at 4576 Walker Key Boulevard.

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: Community Development

Description of Topic: Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0402-PUDA-24, Zeke's Landing Marina Minor PUD Modification, East Transient Dock Amendment & Storage Building Addition on April 16, 2024.

Background/Description: ZAS LLC requests approval of a minor PUD modification to the Zeke's Landing Marina PUD Master Plan for the following: (a) to add finger piers on the previously permitted east transient dock; and (b) to add a 16' by 24' storage building on the south side of the dry boat storage building. The property is located at 26619 and 26713 Perdido Beach Boulevard.

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**REGULAR COMMITTEE OF THE WHOLE MEETING
APRIL 2, 2024**

Departments: Community Development

Description of Topic: Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0410-PUDA-24, Young's Hideaway Glamping Sites on April 16, 2024.

Background/Description: This is a request for a minor PUD amendment to allow glamping sites on the municipally-owned parcels in the Amber Isle and Beach Village PUDs adjacent to the Backcountry Trail and Gulf State Park.

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None