



COMMITTEE OF THE WHOLE MEETING AGENDA

City Hall Council Chambers

I. Roll Call

II. Consideration Of Previous Minutes

A. Flood Damage Prevention Board Meeting 03/07/2023

Documents:

[2023.03.07 FLOOD DAMAGE PREVENTION BOARD MINUTES.PDF](#)

B. Regular Council Meeting 03/07/2023

Documents:

[2023.03.07 COUNCIL MINUTES.PDF](#)

C. Committee Of The Whole 03/07/2023

Documents:

[2023.03.07 COW MINUTES.PDF](#)

III. Unfinished Business

A. Miscellaneous

B. Resolutions

C. Ordinances

IV. New Business

A. Miscellaneous

1. Designate Nominee For County Board Of Equalization. (RE)

Documents:

[2023.03.17 BOARD OF EQUALIZATION NOMINATION LETTER.PDF](#)

B. Resolutions

1. Resolution Authorizing The Execution Of A Professional Services Agreement With 5020 Engineering Resource Group Incorporated For Civil Engineering And Other Services. (GS)

Documents:

[04-04-23 23-XXX AUTHORIZE PROFESSIONAL SERVICES AGREEMENT 5020 ENGINEERING RESOURCE GROUP.PDF](#)
[2023.03.16 PROFESSIONAL SERVICES AGREEMENT 5020 ENGINEERING RESOURCE GROUP INCORPORATED.PDF](#)

2. Resolution Authorizing Execution Of A Task Order With 5020 Engineering Resource Group Incorporated To Provide Design Services For A New Parking Lot In An Amount Not To Exceed \$99,000. (GS)

Documents:

[04-04-23 23-XXX AUTHORIZE PROFESSIONAL SERVICES AGREEMENT 5020 ENGINEERING RESOURCE GROUP.PDF](#)
[2023.03.15 TASK ORDER 5020 ENGINEERING RESOURCE GROUP PARKING LOT.PDF](#)

3. Resolution Authorizing The Execution Of A Professional Services Agreement With The University Of Alabama For Consultation Services By The City Of Orange Beach's Coastal Resources Director. (PW)

Documents:

[04-04-23 23-XXX AUTHORIZE PROFESSIONAL SERVICES AGREEMENT UNIVERSITY OF ALABAMA COASTAL RESOURCES DIRECTOR.PDF](#)
[2023.03.17 PROFESSIONAL SERVICES AGREEMENT UNIVERSITY OF ALABAMA COASTAL RESOURCES DIRECTOR.PDF](#)

4. Resolution Declaring A Vehicle Owned By The City Of Orange Beach As Surplus And Unneeded And Authorizing The Donation Of Said Property To The Town Of Repton, Alabama. (TK)

Documents:

[04-04-23 23-XXX DONATE SURPLUS VEHICLE REPTON.PDF](#)

5. Resolution Authorizing The Purchase Of A Recorder Server For The Police Department Dispatch Through General Services Administration (GSA) In The Amount Of \$73,725.50. (SB)

Documents:

[04-04-23 23-XXX AUTHORIZE PURCHASE DISPATCH RECORDER SERVER POLICE GSA.PDF](#)
[2023.03.15 QUOTE - POLICE - APPLIED DIGITAL DISPATCH RECORDER SERVER.PDF](#)

6. Resolution Authorizing The Purchase Of Body Armor Rifle Plates For The Police Department Through State Bid In The Amount Of \$35,850. (SB)

Documents:

[04-04-23 23-XXX AUTHORIZE PURCHASE BODY ARMOR RIFLE PLATES POLICE STATE BID.PDF](#)
[2023.03.15 QUOTE - POLICE - WALTER CRAIG SPORTSMANS HEADQUARTERS BODY ARMOR RIFLE PLATES.PDF](#)

7. Resolution Authorizing The Purchase Of In-Car Camera Systems For The Police Department Through State Bid In The Amount Of \$656,042. (SB)

Documents:

[04-04-23 23-XXX AUTHORIZE PURCHASE CAR CAMERAS POLICE STATE BID.PDF](#)
[2023.03.15 QUOTE - POLICE - WATCHGUARD BODY CAMERAS.PDF](#)

C. Ordinances

1. Ordinance Amending Chapter 2, Article IV, Section 2-182 Of The Code Of Ordinances For The City Of Orange Beach, Alabama, Entitled "Authority And Powers Of Heads" To Authorize Department Heads To Set Certain Fees. (JL)

Documents:

[2023-XXXX AMD CH 2 SEC 2-182 AUTHORITY AND POWERS OF HEADS.PDF](#)

2. Ordinance Amending Chapter 42, Article II, Division 2, Section 42-41 Of The Code Of Ordinances For The City Of Orange Beach, Alabama, To Ensure ADA Compliance In Construction Of Condominiums. (AR)

Documents:

[2023-XXXX AMD CH 42 ART II DIV 2 SEC 42-41 ADA COMPLIANCE CONDOMINIUM CONSTRUCTION.PDF](#)

3. Ordinance Amending Chapter 54 Of The Code Of Ordinances For The City Of Orange Beach, Alabama, To Add A New Article V Entitled, "Disorderly And Prohibited Conduct On Balconies." (SB)

Documents:

[2023-XXXX AMD CH 54 ADD ART V DISORDERLY AND PROHIBITED CONDUCT ON BALCONIES.PDF](#)

4. Set A Public Hearing Date For An Ordinance Amending Ordinance No. 172, The Zoning Ordinance, Case No. 0306-PUDA-23, The Wharf PUD Modification, Wharf Main Street Addition. (Suggested Date 4/18/2023) (KA)
5. Set A Public Hearing Date For An Ordinance Amending Ordinance No. 172, The Zoning Ordinance, Case No. 0410-PUDA-23, Village Of Tannin PUD Modification, 16 The Battery Pool Setback Encroachment. (Suggested Date 4/18/2023) (KA)
6. Reminder: Public Hearing And First Reading For An Ordinance Amending Ordinance No. 172, The Zoning Ordinance, Case No. 1208-PUDA-22, Village Of Tannin Minor PUD Amendment, 69 Parks Edge Front Porch Addition On April 4, 2023

V. Public Comments

VI. Adjourn

**MINUTES OF
FLOOD DAMAGE PREVENTION ORDINANCE BOARD OF ADJUSTMENT
ORANGE BEACH CITY COUNCIL
MARCH 7, 2022 – 4:45 P.M.
CITY HALL – COUNCIL CHAMBERS**

I. CALL TO ORDER Chairman Pro-Tem Jeff Boyd called the meeting to order at 4:48 P.M.

II. ROLL CALL

Present: Councilmember Jeff Silvers
Councilmember Jerry Johnson
Councilmember Annette Mitchell
Councilmember Joni Blalock
Councilmember Jeff Boyd

Absent: Mayor Tony Kennon

There being a quorum present, the meeting was opened for the transaction of business.

III. CONSIDERATION OF AGENDA

Motion made (Blalock/Mitchell) to approve the agenda as presented. Vote unanimous in favor.

IV. NEW BUSINESS

1. Consider a variance request submitted by Jody Bruscato for 23698 Perdido Beach Boulevard.

Adam Roberson, Building Official, presented the variance request asking for a 1.6' waiver on the City's freeboard requirement for an alteration and addition to the existing home. Mr. Roberson stated that the addition still meets FEMA's Base Flood Elevation (BFE).

Motion made (Mitchell/Johnson) to approve the variance request. Roll call vote revealed: Silvers, aye; Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye. **Passed. (5-0).**

V. ADJOURN

There being no further business to come before the council, motion made (Silvers/Johnson) to adjourn. Vote unanimous in favor

Time: 4:55 P.M.

APPROVED this the 4th day of April, 2023.

Renee Eberly
City Clerk

**MINUTES OF
REGULAR COUNCIL MEETING
ORANGE BEACH CITY COUNCIL
MARCH 7, 2023 – 5:00 P.M.
CITY HALL – COUNCIL CHAMBERS**

- I. CALL TO ORDER** Mayor Tony Kennon called the meeting to order at 5:02 P.M.
- II. INVOCATION** Councilmember Jeff Boyd
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**

Present: Councilmember Jeff Silvers
Councilmember Jerry Johnson
Councilmember Annette Mitchell
Councilmember Joni Blalock
Councilmember Jeff Boyd
Mayor Tony Kennon

Absent: None

V. CONSIDERATION OF AGENDA

Motion made (Blalock/Silvers) to approve the agenda as written. Vote unanimous in favor.

VI. CONSIDERATION OF PREVIOUS MINUTES

Regular Council Meeting 02/07/2023
Committee of the Whole 02/07/2023

The reading was waived and minutes were approved as written.

VII. REPORTS OF OFFICERS/COMMITTEES

A. City Administrator No report.

B. Director, Public Works – Tim Tucker No report.

C. Director, Community Development – Kit Alexander

Ms. Alexander gave an update on upcoming lane closures related to intersection improvements at SR-161 and SR-182.

D. Chief, Police Department – Steve Brown No report.

E. Chief, Fire Department – Mike Kimmerling No report.

F. City Clerk – Renee Eberly No report.

G. Director, Finance – Ford Handley No report.

H. Parks & Recreation – Ford Handley No report.

I. Director, Utilities – Jeff Hartley No report.

J. Director, Coastal Resources – Phillip West No report.

K. Librarian, Public Library – Meagan Bing No report.

L. Director, Municipal Court – Pam Davis No report.

M. Director, Expect Excellence – Jonathan Langston No report.

N. Mayor/Council

Councilmember Blalock thanked staff for a successful Arbor Day tree giveaway event, and shared that the Alabama Gulf Coast Zoo's free day for city employees and their families drew 74 attendees.

Councilmember Silvers reminded the audience of the Festival of Art taking place this upcoming weekend.

VIII. AUDITING OF ACCOUNTS

Motion made (Mitchell/Johnson) to certify that cash requirements with no related interests are within budget and appropriate for payment. Vote revealed: Silvers, aye; Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye; Kennon, aye. **Passed. (6-0).**

Motion made (Mitchell/Boyd) to certify that cash requirements with related interests in Swift Supply are within budget and appropriate for payment. Vote revealed: Silvers, abstain; Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye; Kennon, aye. **Passed. (5-0-1).**

IX. PRESENTATIONS

X. RECOGNITIONS

XI. UNFINISHED BUSINESS

Miscellaneous

1. Approval of 2021 Audited Financials. **Motion made (Mitchell/Johnson) to approve the 2021 audited financials.** Vote unanimous in favor.

XII. NEW BUSINESS

Miscellaneous

1. Approval of a Special Events Retail Liquor License Application by Wharf Restaurant Group LLC for the "Black And White Night" event to be held on March 24, 2023, at 4671 Wharf Parkway West **Motion made (Silvers/Blalock) to approve the liquor license.** Vote unanimous in favor.
2. Approval of a Lounge Retail Liquor Class I License Application by Ata Sanders LLC for Pour Smart Bar, 4851 Wharf Parkway, Suite D124. **Motion made (Boyd/Mitchell) to approve the liquor license.** Vote unanimous in favor.
3. Appoint voting delegate for the Alabama League of Municipalities Annual Convention and the Alabama Municipal Insurance Corporation Annual Membership Meeting to be held in Birmingham, May 10-13, 2023. **Motion made (Silvers/Boyd) to appoint Jerry Johnson as the voting delegate.** Vote unanimous in favor.

Resolutions

1. Resolution appropriating funds to support the Safe Harbor Animal Coalition in the amount of \$10,000 for FY2023. **Motion made (Silvers/Johnson) to adopt the resolution.** Vote unanimous in favor.
2. Resolution authorizing execution of a task order with GeoCon Engineering & Materials Testing, Inc., to provide a preliminary soil study for a Softball Field House and Batting Cages at the Sportsplex in an amount not to exceed \$4,705. **Motion made (Mitchell/Silvers) to adopt the resolution.** Vote unanimous in favor.
3. Resolution authorizing execution of a task order with Sawgrass Consulting, LLC, to provide surveying and civil design services for a Softball Field House and Batting Cages at the Sportsplex in an amount not to exceed \$36,200. **Motion made (Johnson/Mitchell) to adopt the resolution.** Vote unanimous in favor.

4. Resolution authorizing the purchase of furniture for Fire Station No. 3 through the TIPS purchasing cooperative in the amount of \$15,233.21. **Motion made (Johnson/Silvers) to adopt the resolution.** Vote unanimous in favor.
5. Resolution declaring fire rescue extrication equipment owned by the City of Orange Beach as surplus and unneeded and authorizing the donation of said property to the City of Creola, Alabama. **Motion made (Silvers/Mitchell) to adopt the resolution.** Vote unanimous in favor.
6. Resolution authorizing the execution of a task order with Thompson Engineering, Inc., for structural analysis and design of a new Fire Training Facility in an amount not to exceed \$9,500. **Motion made (Boyd/Johnson) to adopt the resolution.** Vote unanimous in favor.
7. Resolution authorizing the execution of a professional services agreement with Thompson Engineering, Inc., for transportation, traffic, and other engineering services. **Motion made (Johnson/Silvers) to adopt the resolution.** Vote unanimous in favor.
8. Resolution accepting the statement of work from CivicPlus for CivicClerk for website agenda management. **Motion made (Blalock/Mitchell) to adopt the resolution.** Vote unanimous in favor.
9. Resolution authorizing the execution of an indemnification agreement with the Alabama Department of Conservation and Natural Resources for the beach renourishment project. **Motion made (Silvers/Johnson) to adopt the resolution.** Vote unanimous in favor.
10. Resolution accepting the donation of radios for the Fire Department from the Elberta Volunteer Fire Department. **Motion made (Mitchell/Silvers) to adopt the resolution.** Vote unanimous in favor.
11. Resolution accepting the transfer of a Humvee vehicle for the Police Department through the LESO Program. **Motion made (Silvers/Mitchell) to adopt the resolution.** Vote unanimous in favor.
12. Resolution authorizing the execution of a task order with Olsen Associates, Inc., to perform pre-construction beach/borrow area survey/analyses for the engineered beach restoration project in an amount not to exceed \$50,700. **Motion made (Johnson/Boyd) to adopt the resolution.** Vote unanimous in favor.
13. Resolution authorizing the execution of a Letter of Agreement for the Baldwin County Emergency Operations Plan. **Motion made (Silvers/ Mitchell) to adopt the resolution.** Vote unanimous in favor.
14. Resolution authorizing payment to the Alabama Department of Transportation for extension of the SR-161 left turn lane in an amount not to exceed \$10,167. **Motion made (Blalock/Silvers) to adopt the resolution.** Vote unanimous in favor.
15. Resolution authorizing the execution of a contract for law enforcement services with Baldwin County. **Motion made (Boyd/Mitchell) to adopt the resolution.** Vote unanimous in favor.
16. Resolution awarding the bid for a Medical Response Golf Cart for the Sportsplex to Gator Moto Utility Vehicles and More, LLC, dba Moto Electric Vehicles, in the amount of \$24,640. **Motion made (Johnson/Silvers) to adopt the resolution.** Vote unanimous in favor.
17. Resolution awarding the bid for Perdido Pass Seawall Park Post-Hurricane Sally Repairs and Phase III Expansion. **Motion made (Boyd/Silvers) to postpone consideration until the next council meeting on March 21, 2023.** Vote unanimous in favor.

Public Hearings

1. Public hearing for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 1208-PUDA-22, Village of Tannin Minor PUD Amendment, 69 Parks Edge Front Porch Addition.

Motion made (Johnson/Silvers) to reschedule the public hearing and first reading of the ordinance to council meeting on April 4, 2023. Vote unanimous in favor.

Ordinances

1. First Reading – Ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 1208-PUDA-22, Village of Tannin Minor PUD Amendment, 69 Parks Edge Front Porch Addition. This item has been postponed to April 4, 2023.
2. First Reading – Ordinance amending Chapter 42, Article II, Division 2, Section 42-41(d) of the Code of Ordinances for the City of Orange Beach, Alabama, to adopt the 2021 International Fire Code. **Motion made (Johnson/Silvers) for unanimous consent to suspend the rules to allow for immediate consideration of this ordinance.** Roll call vote revealed: Silvers, aye; Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye; Kennon, aye. **Passed. (6-0).** **Motion made (Johnson/Silvers) to adopt the ordinance.** Roll call vote revealed: Silvers, aye; Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye; Kennon, aye. **Passed. (6-0).**
3. ADDITION: First Reading – Ordinance declaring certain city property not necessary for municipal purposes and authorizing a lease to the Orange Beach Board of Education.. **Motion made (Silvers/Mitchell) for unanimous consent to suspend the rules to allow for immediate consideration of this ordinance.** Roll call vote revealed: Silvers, aye; Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye; Kennon, aye. **Passed. (6-0).** **Motion made (Silvers/Boyd) to adopt the ordinance.** Roll call vote revealed: Silvers, aye; Johnson, aye; Mitchell, aye; Blalock, aye; Boyd, aye; Kennon, aye. **Passed. (6-0).**

XIII. PUBLIC COMMENTS

None

XIV. ADJOURN

There being no further business to come before the council, motion made (Boyd/Blalock) to adjourn. Vote unanimous in favor.

Time: 5:21 P.M.

APPROVED this the 4th day of April, 2023.

Renee Eberly
City Clerk

**MINUTES OF
COMMITTEE OF THE WHOLE MEETING
ORANGE BEACH CITY COUNCIL
MARCH 7, 2023 – 5:22 P.M.
CITY HALL – COUNCIL CHAMBERS**

The Orange Beach City Council met to review potential items for the March 21, 2023, agenda.

The following members were present:

Councilmember Jeff Silvers
Councilmember Jerry Johnson
Councilmember Annette Mitchell
Councilmember Joni Blalock
Councilmember Jeff Boyd
Mayor Tony Kennon

The following members were absent:

None

The following items were discussed:

1. Resolution authorizing the execution of Amendment Three to the Subaward Grant Agreement with the Alabama Department of Conservation and Natural Resources for the RESTORE Act-funded Canal Road Improvements East of State Highway 161.
2. Resolution authorizing the execution of a task order with Sawgrass Consulting, LLC, to provide professional services for the City Hall Finance Addition in an amount not to exceed \$10,000.
3. Resolution awarding the annual bid for Magnesium Hydroxide Slurry.
4. Resolution awarding the annual bid for On-Call Electrical Services.
5. Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 1205-PUD-22, Jones Duplexes PUD on March 21, 2023.
6. Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0202-CU-23, JPEM Duplex on March 21, 2023.
7. Reminder: Public hearing and first reading for an ordinance amending Ordinance No. 172, the Zoning Ordinance, Case No. 0304-CU-23, Three T's Restaurant and Warehouse on March 21, 2023.

Public Comments:

1. Dawn Shaver, 25020 Perdido Beach Boulevard, Summer House Condominium, asked Mayor and Council to inform the public of maximum occupancy regulations for residential properties. Staff explained the complexity behind calculating maximum occupancies for various properties, which depend on a number of variables including the year of construction. Staff also explained that there is a difference between properties being used for commercial purposes, like rentals, versus private residences. Kit Alexander, Community Development Director, stated that her staff at Community Development is available for any owner who has questions about their particular property. Upon continued concerns from Ms. Shaver, Mayor Kennon stated that he would look further into the issue.
2. Charles Schenher submitted a question on Facebook asking for local vehicles with license plates beginning with "5" and those 65 years and older to park for free at beaches. The Mayor and Council explained that the city does not own most of the beach accesses in Orange Beach, which are controlled by the state. Mayor and Council further explained that the city only owns one beach access and that the number of local vehicles far outnumbers the number of parking spots available.

3. Mayor Kennon addressed a comment by Neeli Faullkner during the town hall meeting on March 1, 2023, regarding a possible grant for an ADA beach mat. He clarified that the University of Alabama researcher referenced was, in fact, a UAB student, not a researcher, and that no grant money was made available. Phillip West, Coastal Resources Director, confirmed that he will be placing the order for a beach mat this week.
4. Councilmember Jerry Johnson commended the Lady Makos Softball Team for their achievements, and recommended that citizens visit the new stadium.

There being no further business, the meeting adjourned.

Time: 5:42 P.M.

APPROVED this 4th day of April, 2023.

Renee Eberly
City Clerk



March 13, 2023

TO THE GOVERNING BODIES OF ALL MUNICIPALITIES

Section 40-3-2, Code of Ala. 1975, requires the governing bodies of the state's incorporated municipalities to submit nominations to the Alabama Department of Revenue (ALDOR) for members of their County Boards of Equalization. The specific requirements for municipalities are below:

- The governing body of the largest municipality in the county must nominate three persons.
- The governing bodies of all other incorporated municipalities may nominate one person.

All nominees must:	
• Be competent to serve • Reside in the county for at least 5 years • Own taxable real property in the county	• Be registered as a qualified elector in the county • Not hold any public office or government employment

To ensure adequate time for boards to be appointed, please submit your nominations on the enclosed form by August 1, 2023. Forms may either be emailed or mailed to:

PropertyTaxDivision@revenue.alabama.gov

ALDOR, Property Tax Division
P.O. Box 327210
Montgomery, AL 36132-7210

From the names submitted, ALDOR will select one for appointment as a member of your County Board of Equalization. The remaining two members of your County Board of Equalization will be appointed through a similar nomination process by the county commission and the county board of education.

Please be sure to communicate with these other nominating bodies in your county to avoid duplicating nominations of the same individuals by the municipalities, commission, and board of education.

If you have questions, call the Property Tax Division at 334-242-1525.

Sincerely,

Vernon Barnett
Commissioner

VB:bc
Enclosures

RESOLUTION NO. 23-xxx

**A RESOLUTION AUTHORIZING THE EXECUTION OF A
PROFESSIONAL SERVICES AGREEMENT WITH
5020 ENGINEERING RESOURCE GROUP INCORPORATED
FOR CIVIL ENGINEERING AND OTHER SERVICES**

FINDINGS:

1. The City of Orange Beach and 5020 Engineering Resource Group Incorporated have reached an agreement (attached Exhibit A) whereby 5020 Engineering Resource Group Incorporated will provide civil engineering and other services for the City of Orange Beach.
2. The Agreement authorizes work to be assigned by one or more task orders approved from time to time by the City Council.
3. After having reviewed the agreement, the City Council has determined that the provisions are in the best interest of the City of Orange Beach, Alabama.
4. The term of this agreement shall be for twenty-four (24) months from the date of adoption by the Orange Beach City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the Mayor is hereby authorized to execute the agreement in substantially the form and of substantially the content now before the Council between the City of Orange Beach and 5020 Engineering Resource Group Incorporated as an act for and on behalf of the City of Orange Beach subject to final approval by the City Attorney; and
2. That this Resolution shall become effective immediately upon its adoption.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 23-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 4, 2023.

City Clerk

PROFESSIONAL SERVICES CONTRACT

THIS PROFESSIONAL SERVICES CONTRACT (hereinafter "Agreement") is made and entered into by and between the City of Orange Beach, an Alabama Municipal Corporation (hereinafter "City"), and 5020 Engineering Resource Group Incorporated (hereinafter "Contractor"), as follows:

WHEREAS, Contractor is engaged in the business of providing civil engineering, land surveying, and construction management services;

WHEREAS, City desires to engage Contractor to provide said services upon the following terms and conditions;

NOW THEREFORE,

WITNESSETH:

City and Contractor, for and in consideration of the mutual covenants and agreements hereinafter set forth to be kept and performed by the other, and other good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, do hereby covenant and agree as follows:

I. SERVICES TO BE PERFORMED

Contractor agrees to perform civil engineering, land surveying, and construction management services, and to represent the City as requested as their Consultant on a variety of assigned projects. Each project will be assigned to Contractor in the form of a written Task Order describing the scope of work. A copy of this Agreement shall be attached to each Task Order.

Contractor agrees to perform services that may include, but not be limited to: land surveying – boundary, topographic, as-built, hydrographic, ALTA/ACSM land title, route, and/or construction layout/staking; civil engineering – civil site plans, grading/drainage plans, utility design/plans, roadway design/plans, CE&I and cost estimating; construction management; and project management, as required by the City, and other services as requested.

II. COMPENSATION

Fees for work completed and reimbursable expenses will be invoiced to the City on a monthly basis, based on the following hourly rate schedule.

Principal:	\$195
Senior Tech:	\$85
Designer:	\$170
Admin:	\$70
Subcontracting:	Cost plus 15%
Direct Expenses:	Cost plus 15%
Mileage:	Std. Gov Rate

III. TERM OF AGREEMENT

Unless terminated earlier in accordance with the termination provisions of this Agreement, the term of this Agreement shall commence upon its adoption by the Orange Beach City Council and shall continue thereafter for twenty-four (24) months.

IV. GENERAL PROVISIONS

- A. Contractor agrees to permit at all reasonable times and places an audit of its books and records by City's duly authorized representatives.

- B. Notwithstanding any of the provisions of this Agreement, it is agreed that City has no financial interest in the business of Contractor and shall not be liable for any debts or obligations incurred by Contractor, nor shall City be deemed or construed to be a partner, joint venture or otherwise interested in the assets of Contractor, or in the sums earned or derived by Contractor, nor shall Contractor at any time or times use the name or credit of City in purchasing or attempting to purchase any car, equipment, supplies or other thing or things whatsoever.
- C. Contractor shall act as a representative of the City, under the direct supervision of the City. Contractor shall have no authority to obligate the City in any way whatsoever. In the performance of his duties, the Contractor shall be deemed an independent contractor.
- D. Contractor acknowledges that its identity and peculiar capacity to provide the services described hereinabove constitute a material consideration for City's having entered into this Agreement. Therefore, Contractor shall not transfer or assign this Agreement or any of the rights or privileges granted herein without the prior written consent of City; which such consent shall be granted or denied solely at City's discretion.
- E. Contractor hereby agrees to comply strictly with all ordinances of the City of Orange Beach, Alabama, and the laws of the State of Alabama and of the United States while performing its obligations under the terms of this Agreement.
- F. Contractor agrees that upon the violation of any of the covenants and agreements herein contained, on account of any act or omission or commission of Contractor, City may, at its option, terminate and cancel this Agreement.
- G. Contractor agrees that it will comply with Title 6 of the Civil Rights Act of 1964 which provides that no person will be excluded from participation in, or be denied benefits of, or otherwise be subjected to discrimination on the grounds of race, sex, color, national origin, or disability, in connection with federally funded programs.
- H. City may terminate this Agreement with or without cause at any time by giving written notice to Contractor of such termination (herein called a "Notice of Termination"), specifying the effective date thereof not less than thirty (30) calendar days before the effective date of the termination. Contractor shall have the right to terminate this Agreement by giving City written notice and remaining in service for a sufficient time to allow City to seek a suitable replacement. Should Contractor be terminated pursuant to the terms of this subpart, then this Agreement shall terminate on the last day of Contractor's current month of employment and City shall not be liable for any compensation beyond that date.
- I. Contractor agrees to indemnify and hold the City, its elected officials, officers, agents, and employees whole and harmless from all costs, liabilities and claims for damages of any kind arising in any way out of the negligent acts, errors or omissions of the contractor in performance of this Agreement and/or the activities of the Contractor, its principals, directors, agents, servants and employees in the performance of this Agreement, for which the City is alleged to be liable. In the event the City, through no fault of its own, is made a party to any lawsuit or legal proceeding arising from Contractor's activities under this Agreement, Contractor agrees to indemnify and hold the City harmless from all costs, including attorneys' fees and expenses, associated with same. This indemnification extends only to third party claims and actions filed against the City as a result of any negligent actions by the Contractor under this Agreement. This duty shall survive the termination of this contract.
- J. All notices of cancellation, requests, demands, or other communications shall be in writing and duly delivered to the following address for City at:

Renee Eberly, City Clerk
P.O. Box 458
Orange Beach, Alabama 36561

Copy to: City Attorney

And to Contractor at:

5020 Engineering Resource Group
2200 E. Bay Dr. Apt. 79
Daphne, Alabama 36526

- K. This Agreement is the final expression of the agreement between the parties, and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings, or agreements. There are no representations, warranties, or stipulations, either oral or written, not contained herein.
- L. Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by authorized representatives of the party against whom enforcement is sought.
- M. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid or unenforceable, such rendering shall not affect the enforceability of the remainder of this Agreement unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire agreement with respect to any party.
- N. This Agreement shall be governed by the laws of the State of Alabama, and the appropriate venue for any actions arising out of this Agreement shall be Baldwin County, Alabama.
- O. Contractor shall obtain, at its own expense, all necessary licenses, permits, insurance, authorization and assurances necessary in order to abide by the terms of this Agreement.

V. INSURANCE

For the term of this Agreement, the Contractor shall acquire and maintain in full force and effect the following liability and comprehensive insurance issued by a company licensed and qualified to do business in the State of Alabama, which such insurance shall name the City of Orange Beach as an additional insured, and shall attach to this contract, as proof thereof, a certificate of insurance issued by an agent licensed and qualified to do business in the State of Alabama:

Worker's Compensation – as required by State of Alabama law

General Liability Insurance – public liability including premises, products, complete operations and automobile comprehensive and liability, including owned, non-owned, and hired vehicles.

Either:

- (1) Bodily injury liability
 - \$250,000 each person
 - \$500,000 each occurrence
- Property damage liability
 - \$100,000 each occurrence

Or,

- (2) Bodily injury and property damage combined
 - \$500,000 per occurrence

Professional Errors and Omissions – coverage limits of \$3,000,000 each claim and policy aggregate, an extended discovery period to apply for at least two (2) years after work is accepted by the City of Orange Beach, and a deductible not to exceed \$10,000 for which the Contractor will remain solely responsible.

If the certificate of insurance referenced in this Agreement does not evidence insurance of owned vehicles, said certificate and this sentence shall evidence the Contractor’s covenant that it does not own any vehicles and that it will not purchase or obtain any vehicles during the term of this Agreement.

Said certificate shall require that said insurance will not be altered or terminated unless City shall be given written notice of such alteration or termination delivered to City not less than thirty (30) days before the effective date of such alteration or termination.

VI. CONFIDENTIALITY

Contractor (including its employees, agents, subcontractors) acknowledges that all confidential business and personal information (“Protected Information”) that it may obtain while performing services for the City, is deemed confidential and proprietary to the City. During Contractor’s tenure with the City, Contractor agrees to use Protected Information only and strictly as required to perform its services on behalf of the City. Contractor will not disclose Protected Information to any person or entity without the prior written consent of the City and the written agreement of any third party. Contractor agrees to refer any request for public information or records to the City Clerk, who is the custodian of records for the City and is responsible for the disclosure of public records in accordance with the public records laws of the state. Contractor agrees that it will not duplicate or incorporate Protected Information into its own records or databases and that after the conclusion of its services to the City all Protected Information in the Contractor’s possession will be turned over to the City. Contractor agrees not to disclose, use, transfer, or transmit the information to any person or entity for any purpose whatsoever. This includes records, passwords, access codes, manuals, statistics, software, audio/video recordings, or storage disks of any kind containing Protected Information.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this the _____ day of _____, 20____.

CITY OF ORANGE BEACH, A Municipal Corporation

By: _____
Mayor Tony Kennon

ATTEST:

City Clerk

CONTRACTOR:

5020 Engineering Resource Group Incorporated

By: _____
Wade Burcham, PE, LEED AP BD+C

Its: Principal

STATE OF ALABAMA
COUNTY OF BALDWIN

I, the undersigned Notary Public in and for said County in said State, hereby certify that Tony Kennon and Renee Eberly, whose names as Mayor and City Clerk, respectively, of the City of Orange Beach, a Municipal Corporation, are signed to the foregoing agreement, and who are known to me, acknowledged before me on this day, that, being informed of the contents of the above and foregoing, they, as such officers and with full authority, executed the same voluntarily for and as the act of said municipal corporation on the day the same bears date.

Given under my hand and seal this the _____ day of _____, 2023.

(SEAL)

Notary Public
State of Alabama At-Large
My Commission Expires: _____

STATE OF ALABAMA
COUNTY OF _____

I, the undersigned Notary Public, in and for said county in said state, hereby certify that Wade Burcham, whose name as Principal of 5020 Engineering Resource Group Incorporated, an Alabama corporation, is signed to the foregoing agreement, and who is known to me, acknowledged before me on this day that, being informed of the contents of the above and foregoing agreement, he as such officer and with full authority, executed the same voluntarily for and as the act of said corporation on the day the same bears date.

Given under my hand and seal this the _____ day of _____, 2023.

(SEAL)

Notary Public
State of Alabama At-Large
My Commission Expires: _____

RESOLUTION NO. 23-xxx

**A RESOLUTION AUTHORIZING THE EXECUTION OF A
PROFESSIONAL SERVICES AGREEMENT WITH
5020 ENGINEERING RESOURCE GROUP INCORPORATED
FOR CIVIL ENGINEERING AND OTHER SERVICES**

FINDINGS:

1. The City of Orange Beach and 5020 Engineering Resource Group Incorporated have reached an agreement (attached Exhibit A) whereby 5020 Engineering Resource Group Incorporated will provide civil engineering and other services for the City of Orange Beach.
2. The Agreement authorizes work to be assigned by one or more task orders approved from time to time by the City Council.
3. After having reviewed the agreement, the City Council has determined that the provisions are in the best interest of the City of Orange Beach, Alabama.
4. The term of this agreement shall be for twenty-four (24) months from the date of adoption by the Orange Beach City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the Mayor is hereby authorized to execute the agreement in substantially the form and of substantially the content now before the Council between the City of Orange Beach and 5020 Engineering Resource Group Incorporated as an act for and on behalf of the City of Orange Beach subject to final approval by the City Attorney; and
2. That this Resolution shall become effective immediately upon its adoption.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 23-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 4, 2023.

City Clerk



FIFTY-TWENTY ENGINEERING
50 20 ENGINEERING
RESOURCE GROUP INCORPORATED

BACKGROUND

5020 Engineering Resource Group is pleased to submit this proposal for services to support the design of a parking area in Orange Beach. I, Wade Burcham, have provided engineering services for millions in similar projects throughout the southeast. I am associated with a group of resources in various companies with similar capabilities, providing me the bandwidth to take on even the most complex services.

I understand that The City of Orange Beach wishes to construct a parking area containing a maximum of approximately 152 parking spaces on its property adjacent to the water tank. The number of parking spaces will reduce, or the property will increase to accommodate ADA, stormwater management, landscaping, and other requirements. This work will include the expansion of an ALDOT existing driveway and a potential connection to Publix's existing driveway. US Army Corps of Engineers regulated wetlands exist within the property and are considered avoidable. Therefore, this proposal assumes that there will be no impact on the existing wetlands.

Note that this is a recommended scope, schedule, and fee. Additions or deletions can be made to the City's Budget or Expectations. Also, I have attached an Order of Magnitude Opinion of Probable Cost based on RSMeans 2022 Construction Cost Data.

SCOPE

1. Site Visit: obtain photos, observe the site, observe the roadway connections, obtain manning's n supporting data.
2. Hydraulics and Hydrology Analysis: Obtain stream stats data, watershed area/data, time of concentration, SCS web soil survey for the watershed, hydrologic soil group information, land use land cover information, precipitation frequency data, flow estimates, inlet design, outfall design, storm pipe design, stormwater management design.
3. Pollution Prevention: Provide recommended measures to reduce pollutants from draining off the site. This may include hydrodynamic separation units, infiltration, pervious pavement, or other methods to reduce, but not eliminate, all potential pollutants.
4. Survey:
 1. Existing site elevations on roughly a twenty-five foot grid, including off-site elevations within twenty-five feet of the property. Contour lines shall be shown at a contour interval of one foot.
 2. A tree survey showing the location, species, and size of all on-site protected trees and off-site protected trees within twenty-five feet of proposed construction and earthwork.
 3. Heritage Trees will be located. Heritage trees are healthy, with a diameter at breast height equal to or greater than thirty inches or seven feet and ten-inch circumference, whichever dimension is less.
 4. Surface visible utilities and utility marks will be surveyed.
 5. A line locate will be requested, and it will be documented on the survey.
 6. Redbuds and dogwoods with a diameter at breast height (DBH) equal to or greater than four inches, long leaf pine trees equal to or greater than eighteen inches DBH and all other trees with a DBH equal to or greater than six inches are protected trees and will be located with the exception of the following:

Chinese Tallow (Popcorn Tree)	Silk Tree (Mimosa) Albizia Julibrissin
Sapium Sebiferum	Paper Mulberry Broussonetia Papyrifera
Chinaberry Melia Azedarach	All pine trees other than the Long Leaf Pine
Tree of Heaven (Chinese Sumac)	Other recognized nuisance and/or invasive species
Ailanthus Altissima	

5. Geotechnical:
 1. We plan to explore the subsurface soils within the proposed parking area by making soil test borings and performing physical laboratory soil mechanics tests on selected soil samples recovered from the borings. These soils explorations will be performed under the supervision of a licensed engineer. The soils explorations results will be evaluated, engineering analyses will be made, and our opinions and geotechnical engineering recommendations will be developed for the project.
 2. Specifically, we plan to evaluate soils and provide recommendations for the proposed parking areas and make recommendations for any special ground preparations that we find may be required for the project. An asphalt pavement section design will be provided based upon anticipated traffic loading and soil conditions. A report of our findings, opinions, and recommendations will be prepared by the licensed engineer for this project, and this engineer will be available to provide additional consultation and review the project plans prior to construction. Our professional services for this project will be performed, our findings obtained, and our recommendations prepared in accordance with generally accepted engineering principles and practices. This warranty is in lieu of all other warranties, either expressed or implied.
 3. We propose to make a minimum of eight shallow auger borings to a depth of at least 5 ft within the proposed new pavement areas. We plan to core the existing pavement of Cotton Bayou Trail in at least one location to determine asphalt pavement thickness and base material type. We plan to perform dynamic cone penetrometer testing to an approximate depth of 3 ft at each of the borings performed to evaluate the condition and density of existing subgrade materials within proposed paved areas. Groundwater depths will be measured within the boreholes and then the boreholes will be backfilled with soil cuttings. Engineers will select the boring locations and personnel will stake the borings in the field using a submeter GPS unit.
 4. The soil samples will be field logged, retained in moisture-tight plastic bags and transported to the laboratory for additional visual examination as a quality control measure. Logs of Boring will be prepared for these soil test borings.
 5. Physical laboratory soil mechanics tests will be performed on selected soil samples recovered from the borings. The number and type of these tests will depend on the apparent types and conditions of soils encountered by the borings. We anticipate that these laboratory tests may include moisture content, grain size, and Atterberg limits tests. These tests will be performed in general accordance with the applicable laboratory testing standards.
6. General Plans: Provide grading, drainage, pavement, landscaping, lighting, irrigation, erosion control, and detail plans.
7. Landscaping:
 1. A ten-foot wide landscaping strip containing one tree for every thirty-five linear feet shall be included. Trees, hedge material, ground cover, irrigation, and interior planting areas.
 2. Design of Tree Protective Radius and Barricades in accordance with the ordinance.
 3. Replacement of Protected and Heritage Trees.
 4. New Planting of Protected Trees.
 5. Tree Removal and Site Clearing Permit.
8. Plan Phases: Plans will be provided at the schematic, preliminary, 65%, and 100% phases.
9. Contract: An EJCDC Based Construction Contract, Alabama DCM, or one the city provides will be utilized. The City will provide all bonding, insurance, and other contract requirements or utilize provided default requirements.
10. Specifications: Plans will show the locations of proposed improvements, and the specifications will detail their requirements. Specifications will be based on ADLOT or Master Specification Format.
11. Supplemental Conditions: Modifications of the standard contract requirements may be provided in supplemental conditions.
12. Prepare an engineer's opinion of the probable cost: Using the above information, historical cost data, and my judgment, estimate the cost to implement the plans.
13. ALDOT Access Permit: Prepare and submit an ALDOT Permit.

In preparing this proposal, the following assumptions and exceptions have been applied. Please advise if the inclusion of these services or correction of the assumptions is necessary.

- A. The exact fee for a survey and Geotech has yet to be obtained. This proposal assumes a cost of less than \$20k for both combined.
- B. No impact to wetlands, utilities, subsurface utility engineering, value engineering, or flood zone management (such as LOMA, LOMR, OPA, or certifications).
- C. Retaining wall design is not required.
- D. The property is appropriately zoned with all land entitlements necessary.
- E. Changes in substance will not be required from previously presented phases.
- F. Each phase will include two weeks of city review time. Subsequent steps will address all comments in written form.
- G. Stormwater management facilities can be fitted in the available land using conventional methods.
- H. The Client will identify a single lead point-of-contact authorized to make decisions and provide project direction and management upon Notice to Proceed.
- I. Changes in applicable regulations will require contract review and may result in possible changes.
- J. The price shall be subject to an equitable adjustment if actual conditions or circumstances vary from the assumptions.
- K. Three in-person client/regulatory meetings are assumed, with travel costs for one team member included in the budget estimate. A new scope/budget will be proposed if additional face-to-face meetings are required.
- L. This proposal does not include post-design support for items such as contractor selection, bid walk, construction kick-off meeting, or engineering oversight during construction.
- M. All work products will be in PDF format (no hard copies).
- N. It is assumed that the project will not include public meetings or the development of general educational information.
- O. The Client will provide site access. Off-Site agreements will be negotiated by the Client and will be obtained promptly.
- P. The locations of onsite utilities will be provided before the initiation of fieldwork.
- Q. Proposal costs only include permit application and agency permit processing fees as specifically included in the scope.
- R. Cost estimates are estimates only and do not represent a guaranteed amount or a budget.
- S. Up to eight hours addressing comments from AHJ.
- T. The scope of work and budget do not include any effort that may be necessary to comply with the terms of an offsite access agreement.
- U. Should conditions be encountered that require additional or fewer services than has been estimated, we will adjust our total fees for the actual work done. Your permission will be obtained before doing additional work that will cause our total fees to be greater than we have estimated.
- V. During the construction phase of the project, engineering technicians will provide construction materials testing services and engineers will provide geotechnical support. We anticipate performing soils, concrete, aggregate and asphalt testing for the required installation of drainage structures, fill soils, base and paving materials and concrete curb and gutter construction. Field testing services would be provided on an on-call basis. We will develop a budget for the required construction phase testing/engineering services be developed for this project after the project plans have been completed.
- W. The estimated costs represent the minimum credible scope of work that would likely be acceptable to AHJ. Costs will be higher for the reasonable "worst case" scenario if the agency stringently enforces the regulatory standards.
- X. This proposal is valid for sixty days, unless both parties agree to an extension.

SCHEDULE

I will provide an updated schedule when the owner offers an estimated notice to proceed with a date. Lacking such please note the following comfortable schedule. An expedited schedule can also be provided upon request.

[illegible]

FEE

I propose to stay within the fee of **\$99,000** on a time and material basis for the scope of the work contained herein. The terms and conditions of the work will be per our Professional Services Contract.

CONCLUSION

Thank you for allowing me the opportunity to work on this project. I await your authorization to proceed and look forward to working with you.

If you have questions on this proposal, please get in touch with me at your convenience by email at Burcham.wade@gmail.com or by phone at (251) 402-4146.

I appreciate your consideration,



Wade Burcham, PE LEED AP BD+C
5020 Engineering Resource Group Incorporated
2200 E Bay Dr. Unit 79
Daphne, AL 36526
Burcham.wade@gmail.com

AUTHORIZATION

By its signature below and authorizing 5020 Engineering Resource Group Incorporated to proceed following this Proposal, the owner accepts and agrees to the Scope, Schedule, and Fee described above in accordance with our Professional Services Contract.

RESOLUTION NO. 23-xxx

**A RESOLUTION AUTHORIZING THE EXECUTION OF A
PROFESSIONAL SERVICES AGREEMENT WITH
THE UNIVERSITY OF ALABAMA FOR CONSULTATION SERVICES BY THE
CITY OF ORANGE BEACH'S COASTAL RESOURCES DIRECTOR**

FINDINGS:

1. The University of Alabama is in the process of developing a plan to create new outdoor trails.
2. The City of Orange Beach employs a Coastal Resources Director, who is knowledgeable and experienced in the construction of outdoor trails.
3. The City of Orange Beach and The University of Alabama have reached an agreement (attached Exhibit A) whereby The City of Orange Beach authorizes their Coastal Resources Director to provide consultation and advisory support to the University of Alabama's Center for Economic Development in regards to the creation of new outdoor trails.
4. After having reviewed the agreement, the City Council has determined that the provisions are in the best interest of the City of Orange Beach, Alabama.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the Mayor is hereby authorized to execute the agreement in substantially the form and of substantially the content now before the Council between the City of Orange Beach and The University of Alabama, as an act for and on behalf of the City of Orange Beach subject to final approval by the City Attorney; and
2. That this Resolution shall become effective immediately upon its adoption.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 23-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 4, 2023.

City Clerk

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into by and between the City of Orange Beach, a Class 8 Alabama municipal corporation (hereinafter the "City") and The University of Alabama, a public corporation and constitutional instrumentality of the State of Alabama, by and through The University of Alabama, Tuscaloosa, Alabama (hereinafter the "University"), as follows:

1. Statement of Work.

By entering into this Agreement, the Contractor agrees to allow its Coastal Resources Director to perform the scope of services as outlined in the Statement of Work attached hereto as Attachment 1.

2. Payment for Work.

The University will pay the Contractor for the Work performed, based on the fee schedule detailed herein. The total fee for services performed under this agreement shall not exceed \$25,000 without the written agreement of the parties.

Payment Rate will be \$60.54 per hour, plus reimbursement of reasonable travel expenses, including food, lodging and mileage at the current rate established by the IRS.

3. Payment Schedule.

Payments will be made to the Contractor on a monthly basis over the course of the Period of Performance and shall be made within (30) days of receipt of invoice or installment date as indicated in paragraph 2 above, unless contested by the University.

4. Period of Performance.

This Agreement shall be effective on April 4, 2023 and shall expire (12) months thereafter, except by written agreement of the parties.

5. Notices.

Any notices required by this Agreement shall be in writing and shall be delivered by hand, facsimile, or by United States mail, postage prepaid to:

The City of Orange Beach
Attn: City Clerk; w/Copy to City Attorney
4099 Orange Beach Boulevard
Post Office Box 458
Orange Beach, Alabama 36561

The Board of Trustees of the University of Alabama
Office of Procurement Services
Contract Management
1500 Flint River Drive
Tuscaloosa, Alabama 35404

6. Entire Agreement.

This Agreement supersedes all prior agreements, written or oral, between Contractor and the University and will constitute the entire Agreement and understanding between the parties with respect to the subject matter hereof. The Agreement and each of its provisions will be binding

upon the parties and may not be waived, modified, amended or altered except by a writing signed by the University and the Contractor.

THE CITY OF ORANGE BEACH, A CLASS 8
ALABAMA MUNICIPALITY

By: Tony Kennon, Mayor

Date: _____

ATTEST:

City Clerk

THE BOARD OF TRUSTEES OF
THE UNIVERSITY OF ALABAMA

By: _____

Title: _____

Date: _____

ATTACHMENT 1 - STATEMENT OF WORK

The Contractor's Coastal Resources Director will provide the following consultation and advisory support to the University's Center for Economic Development:

- Technical guidance on trail design, construction, and operation, given environmental and geotechnical assessments.
- Site evaluation and selection.
- Material selection.
- Construction approach.
- Inspection and maintenance.
- Guidance on materials sourcing.
- Guidance on local trail contractors.
- Inspection of trail construction progress and completion.

RESOLUTION NO. 23-xxx

**A RESOLUTION DECLARING A VEHICLE
OWNED BY THE CITY OF ORANGE BEACH AS SURPLUS AND UNNEEDED
AND AUTHORIZING THE DONATION OF SAID PROPERTY
TO THE TOWN OF REPTON, ALABAMA**

FINDINGS:

1. That the following personal property owned by the City of Orange Beach, Alabama, is no longer needed for public or municipal purposes:

DEPARTMENT	ITEM DESCRIPTION	QTY	NOTES
POLICE	2006 CHEVROLET TAHOE 4WD (#268)	1	VIN 1GNEK13Z86R145976, 162,199 MILES

2. Section 11-43-56 of the Code of Alabama of 1975 authorizes the municipal governing body to dispose of unneeded personal property.
3. The City of Orange Beach has received a request from the Town of Repton, Alabama, for assistance.
4. Orange Beach City Council has determined that donating surplus vehicles and/or equipment to neighboring municipalities in need serves a public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the aforementioned personal property owned by the City of Orange Beach, Alabama, is not needed for public or municipal purposes;
2. That the Mayor and City Clerk are hereby authorized and directed to execute the documents necessary to donate and convey surplus items, as described above, to the Town of Repton, Alabama, on behalf of the City of Orange Beach; and
3. That this Resolution shall become effective immediately upon its adoption.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 23-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 4, 2023.

City Clerk

RESOLUTION NO. 23-xxx

**A RESOLUTION AUTHORIZING THE PURCHASE OF A
RECORDER SERVER FOR THE POLICE DEPARTMENT DISPATCH
THROUGH GENERAL SERVICES ADMINISTRATION (GSA)
IN THE AMOUNT OF \$73,725.50**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the City Council for the City of Orange Beach, Alabama, hereby authorizes the purchase of a Recorder Server for the Police Department Dispatch from Applied Digital Solutions, Inc., who holds a current and active contract with General Services Administration (GSA), approved by the State of Alabama and the Public Examiners Office, in an amount not to exceed \$73,725.50;
2. That the Mayor is hereby authorized to approve payment to Applied Digital Solutions, Inc., in the amount of \$73,725.50 for a Recorder Server, per Quote No. AAAQ1764 dated March 13, 2023;
3. That the equipment as described in this Resolution is to be used only for official business of the City of Orange Beach; and
4. That this Resolution shall become effective upon its adoption.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 23-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 4, 2023.

City Clerk

INTERNAL PURCHASE ORDER REQUEST

Date: 3/14/23

Type Equipment: Dispatch Recorder Server

Officer: Kirchharr, Rodney I.D. 114

PURCHASE REASONING OR JUSTIFICATION

Dispatch Recorder Server - See attached

Quoted through GSA Contract

DIVISION LIEUTENANT APPROVAL: *Rodney Kirchharr*

Date: 3/14/2023

SUPPORT SERVICES APPROVAL: *ZM*

Date: 3/14/2023

NOTES:

FORM IS FOR NEW PURCHASES OVER \$100

UP TO \$2,500 A PURCHASE ORDER IS NEEDED

\$2,500 TO \$14,999 A PURCHASE REQUISITION IS NEEDED ALONG WITH 2 OTHER ATTACHED QUOTES FROM OTHER PROVIDERS UNLESS THEY ARE A SINGLE SOURCE PROVIDER

IF THEY ARE A SINGLE SOURCE PROVIDER HAVE THEM SEND YOU A LETTER OR EMAIL STATING THAT THEY ARE AND ATTACH IT TO THIS FORM

\$14,999 OR GREATER A SEALED BID IS NEEDED UNLESS THEY ARE A SINGLE SOURCE PROVIDER

IF A SEALED BID IS NEEDED, ATTACH THE SPECIFICATIONS OF THE ITEM REQUESTED

WE DO NOT DO BUSINESS WITH COMPANIES OUTSIDE THE USA

ADMINISTRATION APPROVAL: _____

ACCOUNT: _____ - _____ - _____

GSA Contract Holder
8555 E. 32nd St. North
Wichita, Ks 67226
Tel: 316-616-1111
Fax: 316-263-1823



APPLIED DIGITAL
210 Townepark Circle, Suite 101
Louisville, KY 40243
Tel: 502-257-8283
Tel: 866-389-0911
Fax: 480-247-5270

GSA QUOTATION

Customer:	Orange Beach DPS - AL	Quote#:	AAAQ1764
Quotation Date:	March 13, 2023	Date:	3/13/2023
Sales Representative:	Misty Trotter - Misty.Trotter@ADSRecorders.com		
Prepared By:	Colette Dryden		
Prepared For:	Julie Bonifay - Municipal Center Complex - Orange Beach, AL 36561		
Phone:	251-981-9777		

System Description:

36 channel NICE recorder upgrade with Inform Elite software. Includes incident reconstruction with redaction, live monitor, verify instant recall, QA and reports, ANI/ALI, telephony integrations, CAD integrations, GIS mapping, organizer with media player, one year manufacturer software assurance and ADS Alert secure remote-monitoring, diagnostics, and repair service.

Item #	Description	GSA SIN#	Qty	Price	GSA Price
ADS-RM-002	Recorder Server with 4U Chassis, Win Server 2019, Intel 8-Core Processor, 32GB RAM, RAID1 2x2TB Hot Swap hard drives, Hot Swap Redundant PS	Open Market	1	\$6,995.00	\$6,995.00
NPS-INF-ELITE-PRI-1CH	Primary recording channel license with Inform Elite applications support	511210	36	\$1,118.40	\$40,262.40
NPS-INF-ADT-FULL	Analog / Digital / Trunk full length PCI-E interface board (NO CABLE included)	33411	1	\$1,491.20	\$1,491.20
T3AMS1MS9S-25FT	Amphenol Cable, 25 Pair, 25 FT	Open Market	1	\$175.00	\$175.00
ADS-UPG-HD 1TB	1TB Enterprise Hard Drive	Open Market	1	\$498.00	\$498.00
NPS-MYSQL-STD	MySQL Server license (Standard Edition)	Open Market	1	\$220.00	\$220.00
ADS-RM-PART4	4U Rackmount Mount Rail Kit	Open Market	1	\$275.00	\$275.00
NPS-SQL2019-64-CALSVR	MS SQL 2019 64 bit Server Client Access License	Open Market	1	\$200.00	\$200.00
NPS-SQL2019-64-CALUSR	MS SQL 2019 64 bit User/Device Client Access License	Open Market	2	\$200.00	\$400.00

Products Subtotal **\$50,516.60**

Services #	Description	GSA SIN#	Qty	Price	GSA Price
INSTALL - LOG	Implementation Services to include Project Management, testing, and installation, extended warranty, and ADS ALERT (Secure Remote Monitoring, Diagnostics)	Open Market	1	\$19,428.90	\$19,428.90
PS-MAINT-NICEIND-SA-PS	One year Software Assurance in addition to standard maintenance. Coverage includes Major version sw upgrades.	Open Market	1	\$3,780.00	\$3,780.00

Service Subtotal **\$23,208.90**

NICE RECORDING EXPRESS SOFTWARE AND QUALITY EXPRESS SOLUTION TOTAL **\$73,725.50**

GSA Special Terms

- Delivery, Training and Support Included
- 30 day delivery ARO, but may exceed due to customization of software & hardware
- One Year Warranty (parts/labor) Included
- Prompt Payment 1% 10/Net 30
- Sales Tax not included. (All applicable sales tax will be billed in addition to quote).

RESOLUTION NO. 23-xxx

**A RESOLUTION AUTHORIZING THE PURCHASE OF
BODY ARMOR RIFLE PLATES FOR THE POLICE DEPARTMENT
THROUGH STATE BID IN THE AMOUNT OF \$35,850**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the City Council for the City of Orange Beach, Alabama, hereby authorizes the purchase of Body Armor Rifle Plates for the Police Department Dispatch from Walter Craig, LLC, doing business as The Sportsmans Headquarters, through Alabama State Bid in an amount not to exceed \$35,850;
2. That the Mayor is hereby authorized to approve payment to Walter Craig, LLC, doing business as The Sportsmans Headquarters, in the amount of \$35,850 for 120 Body Armor Rifle Plates, per Quote No. CC00416 dated March 3, 2023;
3. That the equipment as described in this Resolution is to be used only for official business of the City of Orange Beach; and
4. That this Resolution shall become effective upon its adoption.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 23-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 4, 2023.

City Clerk

INTERNAL PURCHASE ORDER REQUEST

Date: 3/3/23

Type Equipment: Rifle Plates

Officer: Kirchharr, Rodney I.D. 114

PURCHASE REASONING OR JUSTIFICATION

120 - GH Armor 10 x 12 shooter cut multi-curve rifle plates (see attached)

State Contract

DIVISION LIEUTENANT APPROVAL: 

Date: 3/3/2023

SUPPORT SERVICES APPROVAL: _____

Date: _____

NOTES:

FORM IS FOR NEW PURCHASES OVER \$100

UP TO \$2,500 A PURCHASE ORDER IS NEEDED

\$2,500 TO \$14,999 A PURCHASE REQUISITION IS NEEDED ALONG WITH 2 OTHER ATTACHED QUOTES FROM OTHER PROVIDERS UNLESS THEY ARE A SINGLE SOURCE PROVIDER

IF THEY ARE A SINGLE SOURCE PROVIDER HAVE THEM SEND YOU A LETTER OR EMAIL STATING THAT THEY ARE AND ATTACH IT TO THIS FORM

\$14,999 OR GREATER A SEALED BID IS NEEDED UNLESS THEY ARE A SINGLE SOURCE PROVIDER

IF A SEALED BID IS NEEDED, ATTACH THE SPECIFICATIONS OF THE ITEM REQUESTED

WE DO NOT DO BUSINESS WITH COMPANIES OUTSIDE THE USA

ADMINISTRATION APPROVAL: 

ACCOUNT: 001 - 100 - 507



Chris Conrad
Walter Craig Law Enforcement Division
1201 NE Blvd. Montgomery, AL. 36117
Office: 334-612-7004
Fax: 334-612-7195
Cell: 334-303-3211
lesales@waltercraigle.com

Agency:

Address:

Contact:

Email:

Date: 2/16/2023

GH Armor

QTY	ITEM #	DESCRIPTION	BRAND
120	GH-306-1817-10x12SH	NIJ 06, Level III plate, 10x12", shooter's cut, 1.2" thick, 2.8lbs each	GH Armor

Master Agreement number:
999-210000000169

Quote Good For 60 Days

Orange Beach Police Department
4480 Orange Beach Blvd
Orange Beach, AL 36561
Lt. Kirchharr
rkirchharr@orangebeachal.gov

Quote:CC00416

UNIT PRICE	LINE TOTAL	COST:
\$298.75	\$35,850.00	
	\$0.00	
	\$0.00	
	\$0.00	
	\$0.00	
	\$0.00	
	\$0.00	
Total:	\$35,850.00	

RESOLUTION NO. 23-xxx

**A RESOLUTION AUTHORIZING THE PURCHASE OF
IN-CAR CAMERA SYSTEMS FOR THE POLICE DEPARTMENT
THROUGH STATE BID IN THE AMOUNT OF \$656,042**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That the City Council for the City of Orange Beach, Alabama, hereby authorizes the purchase of WatchGuard Video In-Car Camera Systems for the Police Department from Motorola Solutions, Inc., through Alabama State Bid in an amount not to exceed \$656,042;
2. That the Mayor is hereby authorized to approve payment to Motorola Solutions, Inc., in the amount of \$656,042.00 for WatchGuard Video In-Car Camera Systems, per Quote No. 1791854 dated February 6, 2023;
3. That the equipment as described in this Resolution is to be used only for official business of the City of Orange Beach; and
4. That this Resolution shall become effective upon its adoption.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 23-xxx, which was duly and legally adopted at a regular meeting of the City Council on April 4, 2023.

City Clerk

Billing Address:
ORANGE BEACH POLICE
DEPARTMENT
ORANGE BEACH POLICE
DEPT.
25855 JOHN SNOOK DR.
ORANGE BEACH, AL 36561
US

Shipping Address:
ORANGE BEACH POLICE
DEPARTMENT
4480 ORANGE BEACH
BOULEVARD
PO BOX 1039
ORANGE BEACH, AL 36561
US

Quote Date:02/06/2023
Expiration Date:04/24/2023
Quote Created By:
DANA REYNOLDS
DANA.REYNOLDS@
motorolasolutions.com

End Customer:
ORANGE BEACH POLICE
DEPARTMENT
Steve Brown
sbrown@orangebeachal.gov
251-981-9777

Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service							
1	AAS-M5-BWC-5YR	M500 IN-CAR SYSTEM WITH V300 BODY WORN CAMERA AND COMMAND CENTRAL EVIDENCE - 5 YEARS VIDEO-AS-A-SERVICE (\$205 PER MON)*	42	5 YEAR	\$12,300.00	\$516,600.00	
2	SSV00S03094A	COMMANDCENTRAL EVIDENCE PLUS SUBSCRIPTION VAAS*	42	5 YEAR	Included	Included	
3	SSV00S03095A	COMMANDCENTRAL EVIDENCE UNLIMITED BODY WORN CAMERA STORAGE VAAS*	42	5 YEAR	Included	Included	
4	SSV00S03096A	COMMANDCENTRAL EVIDENCE UNLIMITED IN CAR STORAGE VAAS*	42	5 YEAR	Included	Included	



Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
5	WGB-0101A	V300 BODY WORN CAMERA, MAG CHEST MOUNT	42		Included	Included	3 YEAR
6	WGW00300-003	V300 NO FAULT WARRANTY	42	5 YEAR	Included	Included	
7	WGB-0703A	M500 ICV SYSTEM, V300 WIFI DOCK, SPS*	42		Included	Included	
8	WGW00502	M500 EXTENDED WARRANTY	42	5 YEAR	Included	Included	
9	AAS-BWC-XFS-DOC	TRANSFER STATION (8 BAY) - 5 YEARS VIDEO-AS-A-SERVICE (\$30 PER MON)	3	5 YEAR	\$1,800.00	\$5,400.00	
10	AAS-BWC-USB-DOC	V300 USB CHARGE/ UPLOAD DOCK - 5 YEARS VIDEO-AS-A-SERVICE (\$4 PER MON)	40	5 YEAR	\$240.00	\$9,600.00	
11	WGB-0138AAS	VIDEO EQUIPMENT,V300 XFER STATION, UNCONF (\$30 PER MON)	3		Included	Included	
12	WGB-0178AAS	VIDEO EQUIPMENT,V300 USB DESKTOP DOCK VAAS (\$4 PER MON)	40		Included	Included	
13	WGP02614	V300, BATT, 3.8V, 4180MAH	78		\$99.00	\$7,722.00	
14	WCM000111-020	INTEGRATION VIDEOMANAGER EL WITH MOTOROLA CAD/RMS*	1		\$0.00	\$0.00	
15	PRS-0618A	VAAS MANAGED INSTAL,ONSITE,TRAIN,CONFIG	1		\$5,000.00	\$5,000.00	
16	WGA00428-103	CONFIGWIRLESKIT MTIK802.11AC,POE,5GHZ ANT	42		Included	Included	
17	WGP01394-001	CBL, WIFI VHCL ANT MNT, NMO, 17'L	42		Included	Included	
Video as a Service							



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
18	AAS-BWC-5YR-001	V300 BODY WORN CAMERA AND COMMAND CENTRAL EVIDENCE - 5 YEARS VIDEO-AS-A-SERVICE (\$49 PER MON)	38	5 YEAR	\$2,940.00	\$111,720.00	
19	PRS-0619A	VAAS REMOTE SYSSETUPL2,TRAIN,CON FIG,PM	1		Included	Included	
20	SSV00S03094A	COMMANDCENTRAL EVIDENCE PLUS SUBSCRIPTION VAAS*	38	5 YEAR	Included	Included	
21	SSV00S03095A	COMMANDCENTRAL EVIDENCE UNLIMITED BODY WORN CAMERA STORAGE VAAS*	38	5 YEAR	Included	Included	
22	WGB-0101A	V300 BODY WORN CAMERA, MAG CHEST MOUNT	38		Included	Included	3 YEAR
23	WGW00300-003	V300 NO FAULT WARRANTY	38	5 YEAR	Included	Included	
24	WCM000111-020	INTEGRATION VIDEOMANAGER EL WITH MOTOROLA CAD/RMS*	1		\$0.00	\$0.00	

Grand Total **\$656,042.00(USD)**

Pricing Summary

	Sale Price	
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$141,386.00	\$0.00
Year 2 Subscription Fee	\$128,664.00	\$0.00
Year 3 Subscription Fee	\$128,664.00	\$0.00
Year 4 Subscription Fee	\$128,664.00	\$0.00
Year 5 Subscription Fee	\$128,664.00	\$0.00
Grand Total System Price	\$656,042.00	\$0.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Notes:

- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



VIDEO-AS-A-SERVICE OVERVIEW

Video-as-a-Service (VaaS) is a subscription-based solution that provides agencies with Motorola's industry-leading evidence collection and management tools. VaaS provides agencies access to high-definition camera systems and the industry's only fully end-to-end digital evidence management ecosystem. Included in this quote is access to CommandCentral Evidence, which includes several applications that enable a single, streamlined workflow.



When combined into a single solution, these tools enable officers in the field to easily capture, record, and upload evidence, as well as efficiently manage and share that evidentiary data. Because Video-as-a-Service requires no up-front purchase of equipment or software, it provides a simple way to quickly deploy and begin using a complete camera and evidence management solution for a per-device charge, billed quarterly.



V300 BODY-WORN CAMERA SOLUTION DESCRIPTION

The V300 Body-Worn Camera captures clear video and audio of every encounter from the user's perspective. Its continuous-operation capabilities allow constant recording, helping the user to capture every detail of each situation and create a reliable library of evidence for case-building and review.

The V300 is easy to operate, with four control buttons. Its built-in Record-After-the-Fact® (RATF) technology enables the device to capture important video evidence that can be retrieved hours or days after an incident occurs, even if a recording is not triggered by the user or sensor. With RATF, officers can prioritize response to immediate threats over manually activating their camera.



KEY FEATURES OF THE V300

- **Detachable Battery** - The V300's detachable battery allows officers to switch to a fully-charged battery if their shift goes longer than expected. And since batteries can charge without being attached to a camera, they can be kept fully charged and ready to go in a dock for use. This feature is especially helpful for agencies that share cameras among multiple officers.
- **Wireless Uploading** - Recordings made by the V300 can be uploaded to your agency's evidence management system via WiFi or LTE networks. This enables easy transfer of critical recordings to headquarters for immediate review or long-term storage.
- **Data Encryption** - The V300 uses FIPS-140-2 compliant encryption at rest and in transit. This ensures that recordings made by your agency's officers are secure from unauthorized access.
- **Record-After-The-Fact®** - Our patented Record-After-the-Fact® technology records even when the recording function isn't engaged. These recordings are uploaded to the evidence management system and allow users to review important evidence that was captured days before.
- **Natural Field of View** - The V300 eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction ensures a clear and complete evidence review process.
- **SmartControl Application** - Motorola's SmartControl Application allows V300 users to tag and preview video, livestream from the camera to the app, adjust vertical field of view, and change camera settings. This application is available for iOS and Android.
- **In-Field Tagging** - The V300 enables easy in-field event tagging. It allows officers to view event tags and save them to the appropriate category directly from the camera or via smartphone application. This is made easier in conjunction with an integrated in-car video recording system.
- **Auto Activation** - Multiple paired V300 cameras and in-car systems can form a recording group, which can automatically start recording when one of the group devices starts a recording. They can be configured to initiate group recording using triggers like lights, sirens, doors, gun racks, and other auxiliary inputs. Up to eight V300 cameras can also collaborate on recordings without an in-car system, using similar triggers. Group recordings are uploaded and automatically linked in DEMS as part of one incident.



V300 AND IN-CAR VIDEO INTEGRATION

The V300 integrates seamlessly with the M500 and 4RE In-Car Video System, capturing video of an incident from multiple vantage points. With these in-car video systems, all critical functions are never more than three taps away. This integration includes the following features:

- **Distributed Multi-Peer Recording** - Multiple V300 cameras and in-car systems can form a recording group and, based on configuration, automatically start recording when one of the group devices begins recording. Group recordings are uploaded and automatically linked in DEMS as part of one incident.
- **Automatic Tag Pairing** - Recordings captured by integrated in-car systems and V300 cameras can be uploaded to DEMS with the same tags automatically. From the in-car system's display, the videos can be saved under the appropriate tag category. The tag is then automatically shared with the V300 video and is uploaded as part of one incident, along with the officer's name.
- **Evidence Management Software** - When body-worn and in-car cameras both record the same incident, Motorola's evidence management software automatically links those recordings based on officer name, date, and time overlap associated with the devices.
- **Additional Audio Source** - The V300 can serve as an additional audio source when integrated with the in-car video system. The V300 also provides an additional view of the incident and inherits the event properties of the in-car system's record, such as officer name, event category, and more, based on configuration.

V300 AND APX RADIO INTEGRATION

Motorola's APX two-way radios that are equipped with Bluetooth capability can pair with V300 Body-Worn Cameras to capture video evidence. When the APX's emergency mode button is pressed, the V300 is automatically triggered to capture video evidence. The recording will continue until stopped by the officer via the start/stop button on the V300 or group in-car video system.

HOLSTER AWARE INTEGRATION

V300 integrates with Holster Aware, a holster sensor that automatically prompts the V300 to record the moment holstered equipment is drawn. All sensor and V300 associations can be managed within any DEMS. This sensor allows officers to record high-stress events as they unfold, without having to sacrifice situational awareness by manually activating the V300.



DOCKING STATIONS

The V300 has three docking options:



Transfer Station - The Transfer Station is built for large, multi-location agencies with large numbers of V300 cameras in service at any given time. It can charge up to eight fully assembled cameras or individual battery packs. Each of the eight docking slots includes an LED indication of battery charging status and upload status. While a V300 is being charged, the Transfer Station can automatically offload its recording to Evidence Management Solution via an integrated 10Gb/1Gb connection to the local area network (LAN). The Transfer Station connects directly to the local area network for fast offload of recorded events to storage while charging the camera battery. The Transfer Station supports comprehensive device management capabilities, such as camera configuration, checkout and officer assignment options; rapid checkout, kiosk, and individual camera checkout; automatic firmware and configuration updates.



USB Base - The USB Base charges the battery of a single V300 camera or a standalone battery pack. The USB Base can be mounted in a vehicle or attached to a desktop or Mobile Data Computer, with 12V or a USB connection for power. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from the bright sunlight, to the dim interior of a patrol car. When connected to a laptop or desktop, the USB Base can be used to upload recordings to an evidence management system, receive firmware and configuration updates.



Wi-Fi Base - The Wi-Fi Base is mounted in the vehicle. It facilitates V300 upload of evidence to evidence management system, firmware updates, communication between V300 and in-car group devices, charges fully assembled V300 cameras or individual battery packs and more. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from the bright sunlight, to the dim interior of a patrol car.



M500 IN-CAR VIDEO SYSTEM SOLUTION DESCRIPTION

The M500 In-Car Video System is the first AI-enabled in-car video solution for law enforcement. It combines Motorola's powerful camera technology with our industry-leading digital evidence management software (DEMS), to improve the quality of evidence collected and streamline the data sharing process throughout investigation.

VIDEO RECORDING AND CAPTURE

Equipped with high-definition front and cabin cameras with configurable recording resolution of up to 1080p, the M500 creates a reliable record of evidence that can be uploaded to your DEMS solution from any location with a cellular or Wi-Fi signal.

It is equipped with patented Record-After-the-Fact (RATF) technology, which ensures continuous recording from both front and cabin perspectives whenever the camera is on, even if the recording function isn't manually engaged. All RATF data is automatically uploaded to DEMS, for easy review and data capture whenever it is needed.

DISPLAY AND USER INTERFACE

The M500 system features a 5" control panel with a bright, clear display. It offers an icon-driven interface and intuitive controls to streamline field operations. Users can execute any function on the device within three taps of the screen.

AUTOMATIC RECORDING FUNCTIONALITY

Users can program various sensors to activate a new recording. These sensors include emergency lights, sirens, auxiliary inputs, wireless microphones, vehicle speed, and crash detection. When these sensors are triggered, the integrated cameras automatically start recording, allowing officers to capture video evidence without manually activating any cameras.

INTEGRATION WITH V300

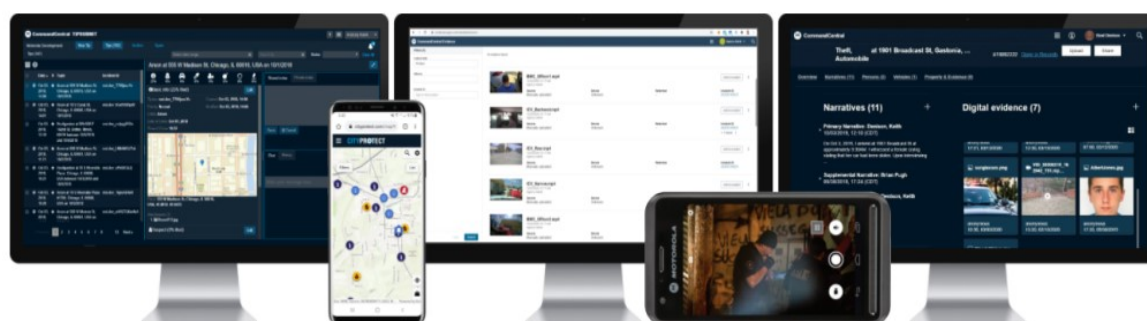
The M500 integrates with the V300 Body-Worn Camera for synchronized recording and playback, as well as wireless uploading. Whenever one camera in a group is activated, the Group Recording function enables other cameras in that group within Wi-Fi range to join in on a group recording for easy capture of all available information. Video evidence on a V300 Body-Worn Camera can be uploaded to your evidence management system via an in-car LTE network.



COMMANDCENTRAL EVIDENCE PLUS SOLUTION DESCRIPTION

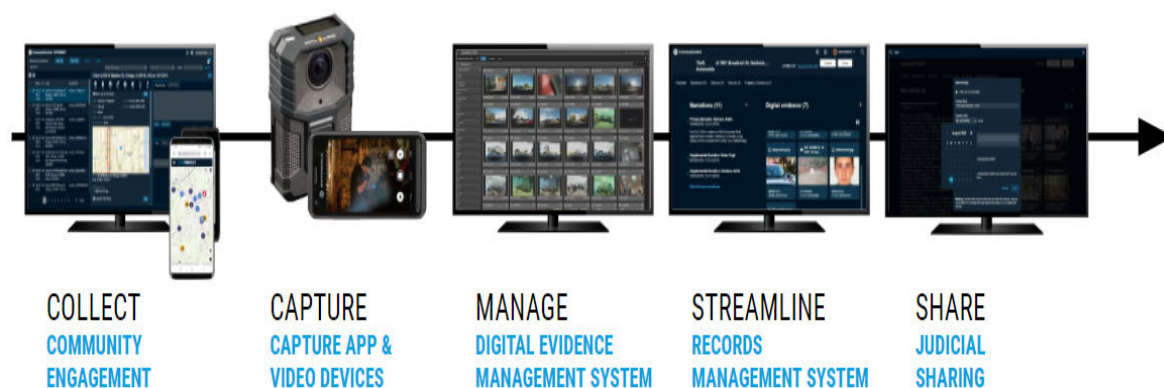
OVERVIEW

CommandCentral Evidence provides a suite of digital evidence management tools that help users contain, organize, and act on large amounts of incoming multimedia. These tools streamline the collection, capture, storage, and sharing of data from a single location. By centralizing digital evidence storage and management, CommandCentral Evidence removes data silos and helps users get the most out of their critical information.



Users access all case content from a single, cloud-based location. Cases integrate records and evidence content, allowing users to view all media associated with a case. These cloud-based tools help users account for all evidence regardless of source. CommandCentral Evidence makes it easy to secure and share content with chain of custody intact to improve collaboration.

CommandCentral Evidence is available without any upfront investment. Monthly subscription service costs include the software and video storage. And CommandCentral Evidence uses the Azure GovCloud, securing data at rest and in transit to protect communications. This complies with CJIS guidelines and the NIST framework, audited annually against the Service Organization Control 1 and 2 reporting framework.

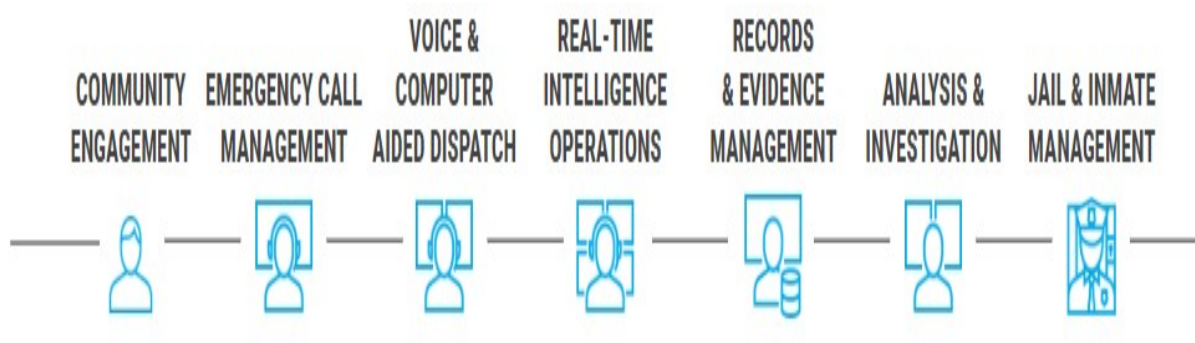


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THE COMMANDCENTRAL PLATFORM

CommandCentral is an end-to-end platform of interconnected solutions that unify data and streamline public safety workflows from a tip or call to case closure. Through single sign-on capabilities, your personnel can access all CommandCentral software applications with one agency username and password for a more streamlined workflow. The CommandCentral platform puts your agency's data to better use, improves safety for critical personnel, and helps keep your focus on the communities you serve.

CommandCentral evolves over time, maximizing the value of existing investments while adopting new capabilities that better meet your personnel's growing needs. With cloud-based services and an agile development methodology through constant user feedback, Motorola Solutions can deliver new features and functionality in a more manageable, non-intrusive way.

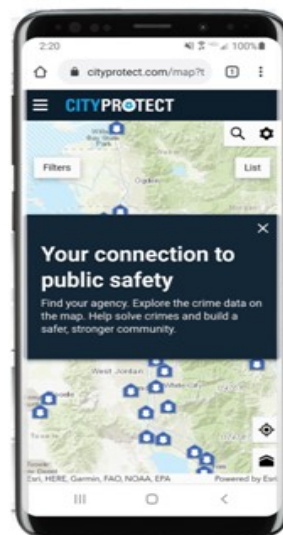


The CommandCentral End-to-End Platform

Community Interaction Tools

CommandCentral Evidence provides a set of Community Interaction tools to enhance the partnership between your agency and the public. This solution is the foundation for transparent community engagement by streamlining the flow of data between your agency and the people you serve. The toolkit helps build public trust and increases the value of community intelligence. As a result, your agency gains new ways to connect with the public, building collaboration and transparency.

Community interaction centers around CityProtect.com. This mobile-friendly webpage offers citizens a centralized set of tools to contribute to public safety. The tools and forms within CityProtect enable you to create a dialogue with your community and promote the value of citizen intelligence. Sharing and receiving important data is streamlined to make engagement easier.



AGENCY PAGE

CommandCentral Evidence provides a dedicated, public-facing webpage for your agency. This customizable page offers a unique URL to serve as the hub for community interaction with access to the tools for the public to connect with your agency.

The agency page shows quick, rotating messages—bulletins (up to five 244-character messages)—to keep the public informed. Your agency will control the order, schedule, and expiration date of these bulletins. The page also integrates an agency's social media feeds to further unify communications.

PUBLIC SUBMISSIONS

With CommandCentral Evidence, the public can submit information online with an easy-to-use interface. There are multiple self-service form options for online submissions, such as anonymous tips, public information requests, and non-emergency submissions. Your agency will decide which of these forms to deploy and how to personalize these forms with built-in form management tools. The public can submit tips using these forms on CityProtect, or via anonymous SMS communication. Together, these submissions help agencies build a more accurate operating picture. TipManager manages these submissions in a central location and saves digital content in CommandCentral Evidence. This streamlines public-provided content with officer-captured evidence in a single repository.

DIGITAL EVIDENCE COLLECTION

CommandCentral Evidence's digital evidence collection features allows your agency to collect case-specific digital media from any source without needing a personal device or physical storage, such as CDs, USBs, or other devices checked into physical evidence stores. Digital files are automatically added and tagged within the application, making access to specific information easy and efficient.

CRIME MAP

Crime Map is built into the CityProtect home page. Crime Map automatically publishes crime data and incident information from your CAD or RMS or CAD system to an interactive, online map. This map keeps the public informed of local crime activity and offers visibility into your operations. Crime Map also provides the following:

- Incident data display with up to hourly updates.
- Primary Agency shapefile.
- Sex offender listing options.
- Crime data download option and action link.

CAMERA REGISTRATION

Camera Registration allows citizens to register their residential or commercial security cameras in CityProtect. Each community member can create a free CityProtect user account to manage their camera information. Your agency can then access the location of these cameras and contact the owner for potential video evidence. The data from these accounts is visualized in a variety of CommandCentral applications.



FIELD RESPONSE APPLICATION

CommandCentral Evidence features a mobile application that allows users to capture video, images, and audio from the field. The application provides advanced camera controls to help users control what is captured. Integrated metadata population and tagging provides immediate access of content in the Digital Evidence Management application. This isolation ensures evidence is not accessible by other apps and ensures an uncompromised chain of custody from the moment of capture.

This application is a capture source for officers, detectives, command staff, supervisors and other law enforcement personnel. The application's user interface exists in the same ecosystem as the Digital Evidence Management tool. The field response application is available on iOS and Android.

RECORDS MANAGEMENT

CommandCentral Evidence's record management capabilities allow users to quickly and easily search video, audio, images, and other digital content. It then stores that data in a central cloud-based location, streamlining access and management across your organization to reduce the complexities of record management. As a result, this solution helps save your personnel valuable time and allows them to focus on critical tasks.

Records Management offers users the following features to benefit management workflows:

- Consolidated Record View – Enter and view incident data, officer narrative, and digital evidence with one user interface, allowing officers to spend more time in the field.
- Task Creation and Assignment – View, create, and assign tasks or projects for the day as part of the Insights Dashboard. This helps build and close cases faster by tracking progress and assigning ownership to activities.
- Unified Search – Find specific information faster by searching across all agency data.
- Master Indexes – Validate data on persons, vehicles, and organizations against the master indexes. For example, agencies can verify that an arrested person, person of interest, or suspect's information is accurate.
- Compliance Verification – Prompt officers for the information they need so you can check reports before submission and save response time.
- Record Quality Control – Keep data clean by identifying, merging, and de-duplicating records automatically.
- Trusted Agency Sharing – Remain in control of your data when you share case information with other agencies.
- Judicial Case Sharing – Share validated evidence items with trusted judicial partners for use in court, with a verifiable chain of custody.
- Crime Predictions in Dashboard – Monitor activity and set threshold alerts to identify and address crime trends.
- Data Insights Reporting – Access critical insight with pre-built reports and dashboards to make data-driven decisions.

DIGITAL EVIDENCE MANAGEMENT



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CommandCentral Evidence's digital evidence management tools streamline collecting, securing, and managing multimedia evidence. These tools simplify how a secure digital evidence library is built by incorporating data from multiple sources into a unified evidence storage framework. Users can upload digital evidence from a variety of sources to quickly build cases. Evidence stored within the tool is easy to search, correlate, and review alongside other case-related information from your CAD or RMS database. Relevant content can be marked and intelligently sorted to quickly locate critical information from a central touchpoint. This unified storage framework allows personnel to make informed decisions from an organized and complete case evidence view, while offering an access control system to allow only authorized personnel to view sensitive information.

STORE AND MANAGE

CommandCentral Evidence simplifies building a secure digital evidence library by incorporating data from multiple sources into a unified evidence storage framework. Users can upload digital evidence files from a variety of sources to build cases. Products from Motorola Solutions, such as body-worn cameras, in-car cameras, the mobile field response application, and other CommandCentral software, automatically transmit data to Digital Evidence Management. This saves the time and effort needed to manually upload files. Once the content is securely stored, content management is more efficient.

Digital Evidence Management streamlines content management workflows, with tags and metadata that make it easier to correlate, search, and manage evidence. The application automatically links evidence based on the tags and metadata attached to those files, helping users find additional contextual information on an incident and build cases quickly. Users can search and filter content to locate additional relevant data to link to a case or incident. To quickly access evidence items that they frequently need to reference, users can group or bookmark files within the interface.

CommandCentral Evidence provides unlimited storage for events captured by the WatchGuard video systems where the applied data retention period does not exceed one year for non-evidentiary recordings or 10 years for evidentiary recordings (recordings associated with a case). Additionally, the video recording policy must be event-based (policies that require officers to record their entire shift will not qualify for this plan). For non-camera data storage (data not captured by the body camera and/or in-car system), agencies receive 50GB of storage per device, per month, pooled across all devices in the program.

OPTIONAL INTERFACE

CommandCentral Evidence includes an optional interface that uses different mechanisms (DB polling, REST, file polling) to extract required data fields. The interface maps data fields to a corresponding format accepted by CommandCentral Evidence, and sends them to the respective applications service.

Please see the pricing section for the specific interfaces included in this proposal.

INTERFACE SERVER REQUIREMENTS

A customer-provided virtual machine is required to support the interface. The virtual machine must meet the following minimum specifications:

- 2 vCPU.



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- 8GB RAM.
- 40GB Hard Drive.
- VMWare 5.5U2 1 CPU License or Hyper-V License.
- Access to Customer-Provided Internet.

The customer-provided virtual machine will allow CloudConnect to be installed to enable CommandCentral cloud applications to connect to on-premises applications, like CAD/RMS systems.



COMMANDCENTRAL EVIDENCE PLUS STATEMENT OF WORK

OVERVIEW

The Statement of Work (SOW) defines the principal activities and responsibilities of Motorola Solutions, Inc. ("Motorola Solutions") and the Customer. Motorola Solutions and the Customer will work to complete their respective responsibilities in accordance with the mutually agreed upon governing schedule. Any changes to the governing schedule will be mutually agreed upon via the change provision of the Agreement.

AGENCY AND USER SETUP

The Customer's agency(s) and CommandCentral users must be provisioned within the CommandCentral cloud platform using the CommandCentral Admin tool. The provisioning process allows the agency(s) to define the specific capabilities and permissions of each user.

Motorola Solutions Responsibilities

- Use the CommandCentral Admin tool to establish the Customer and the Customer's agency(s) within the CommandCentral cloud platform. This activity is completed during the order process.
- Provision agency's CommandCentral initial users and permissions.

Customer Responsibilities

- Identify a System Administrator(s).
- Ensure all System Administrators complete the CommandCentral Admin training.
- Use the CommandCentral Admin tool to setup CommandCentral administration and user passwords, and provision agency's CommandCentral users and permissions.

Completion Criteria

Initial agencies and users have been configured.

COMMUNITY INTERACTION TOOL

Motorola Solutions enables the Community Interaction Tool during the order process.

Motorola Solutions Responsibilities

- Refer to Agency and User Setup section of SOW.
- Connect Customer incident data ingest.

Customer Responsibilities

- Provision policies and procedures, tags, retention periods, and user permissions.
- Configure Community Interaction Tool settings (location of agency pin, shape of agency, keywords, agency page, URL, which forms to deploy).
- Provide access to Motorola Solutions' team to connect incident data ingest.



Completion Criteria

Community Interaction Tool subscription enabled.

RECORDS MANAGEMENT

This document describes the activities required to ensure access to the subscription software and the Customer's provisioning activities.

Records Management features preconfigured Incident Forms and standard Workflows. As a result, minimal configuration work is required prior to operation.

Motorola Solutions Responsibilities

- Refer to the Agency and User Setup section of SOW.

Customer Responsibilities

- Provision all required custom Offence Codes using the CommandCentral user interface.

Completion Criteria

Records Management enabled and offence codes provisioned.

DIGITAL EVIDENCE MANAGEMENT

Motorola Solutions will discuss industry best practices, current operations environment, and subsystem integration in order to determine the optimal configuration for Digital Evidence Management. Motorola Solutions enables the subscription during the order process.

Note that while Digital Evidence Management is capable of interfacing with a variety of data sources, any additional interfaces are not included in this implementation.

Motorola Solutions Responsibilities

- Refer to the Agency and User Setup section of SOW.
- Connect Customer incident data ingest.
- If a hybrid on-premise and cloud solution is included, configure Evidence Library to Digital Evidence Management interface(s) to support the functionality described in the Solution Description.
- Integrate Records Management with Digital Evidence Management.

Customer Responsibilities

- Provision policies, procedures, and user permissions.
- Configure Digital Evidence Management settings.
- Provide access to Motorola Solutions' team to connect incident data ingest.

Completion Criteria

Digital Evidence Management subscription enabled. Configured to provide the end-to-end solution for the Customer.



FIELD RESPONSE APPLICATION

The Field Response Application provides Android / iOS multimedia capture allowing a smartphone to send data to Digital Evidence Management .

Motorola Solutions Responsibilities

- None.

Customer Responsibilities

- Download "CommandCentral Capture" Application from App Store.
- Determine if video can be uploaded to Digital Evidence Management via WiFi and cellular network or WiFi only.
- Set confirmation parameters in Digital Evidence Management Admin.
- Determine specific video resolution or a range of resolutions.

Completion Criteria

Work is considered complete upon Customer successfully installing application. The Field Response Application is configured and data is being received in Digital Evidence Management.

THIRD-PARTY INTERFACES

The delivery, installation, and integrations of interfaces may be an iterative series of activities depending upon access to third-party systems. If proposed, interfaces will be installed and configured in accordance with the schedule.

Connectivity will be established between CommandCentral systems and the external and/or third-parties to which they will interface. Motorola Solutions will configure CommandCentral systems to support each contracted interface. The Customer is responsible for engaging third-party vendors if and as required to facilitate connectivity and testing of the interface(s).

Motorola Solutions Responsibilities

- Develop interface(s) in accordance with the Solution Description.
- Establish connectivity to external and third-party systems.
- Configure interface(s) to support the functionality described in the Solution Description.
- Perform functional validation to confirm each interface can transmit and or receive data in accordance with the Interface Feature Description (IFD).

Customer Responsibilities

- Act as liaison between Motorola Solutions and third-party vendors or systems as required to establish connectivity with Digital Evidence Management.
- Provide personnel proficient with and authorized to make changes to the network and third-party systems to support Motorola Solutions' interface installation efforts.
- Provide network connectivity between Digital Evidence Management and the third-party systems.
- Provide requested information on API, SDKs, data schema, and any internal and third-party documents necessary to establish interfaces with all local and remote systems and facilities within 10 days of the Interface Engagement Meeting.
- Adhere to the requirements presented in the IFD.



Motorola Solutions Deliverables

Contracted Interface(s).

Completion Criteria

Connectivity is established between CommandCentral systems and the external and/or third-parties using said interface.

Unknown circumstances, requirements, and anomalies at the time of initial design can present difficulties in interfacing CommandCentral Vault to some third-party applications. These difficulties could result in a poorly performing or even a non-functional interface. At such time that Motorola Solutions is provided with information and access to systems, we will be able to mitigate these difficulties. If Motorola Solutions mitigation requires additional third-party integration, application upgrades, API upgrades, and/or additional software licenses those costs will need to be addressed through the change provision of the contract.

TRAINING

CommandCentral online training is made available to you via Motorola Solutions Software Enterprise Learning eXperience Portal (LXP). This subscription service provides you with continual access to our library of online learning content and allows your users the benefit of learning at times convenient to them. Content is added and updated on a regular basis to keep information current. All Motorola Solutions tasks are completed remotely and enable the Customer to engage in training when convenient to the user.

LXP Administrators are able to add/modify users, run reports, and add/modify groups within the panorama.

Motorola Solutions Responsibilities

- Initial setup of Panorama and addition of administrators.
- Provide instruction to the Customer LXP Administrators on:
- Adding and maintaining users.
- Adding and maintaining Groups.
- Assign courses and Learning Paths.
- Running reports.

Customer Responsibilities

- Go to <https://learningservices.motorolasolutions.com> and request access if you do not already have it.
- Complete LXP Administrator training.
- Advise users of the availability of the LXP.
- Add/modify users, run reports and add/modify groups.

Completion Criteria

Work is considered complete upon conclusion of Motorola Solutions-provided LXP Administrator instruction.



Panorama – A panorama is an individual instance of the LXP that provides autonomy to the agency utilizing.

Groups – A more granular segmentation of the LXP that are generally utilized to separate learners of like function (dispatchers, call takers, patrol, firefighter). These may also be referred to as clients within the LXP.

Learning Path – A collection of courses that follow a logical order, may or may not enforce linear progress.

Customer Responsibilities

- Supply a suitably configured classroom with a workstation for the instructor and at least one workstation for every two students.
- Designate training representatives who will work with the Motorola Solutions trainers in the development and delivery of training.

Motorola Solutions Deliverables

- Classroom Training Materials, Attendance Rosters.

Completion Criteria

Work is considered complete upon conclusion of Motorola Solutions provided Train the Trainer training.

Motorola Solutions offers many training courses pertaining to the Customer's solution. Motorola Solutions will provide specific training courses in the welcome email provided after implementation.

TRANSITION TO SUPPORT AND CUSTOMER SUCCESS

Following the completion of the activation of CommandCentral components, implementation activities are complete. The transition to the Motorola Solutions' support organization completes the implementation activities.

Customer Success is the main point of contact as you integrate this solution into your agency's business processes. Our team will work with you to ensure CommandCentral Evidence has met your expectations and that the solution satisfies your goals and objectives. Contact Customer Success at CommandCentralCS@motorolasolutions.com.

Our Customer Support team will be the point of contact for technical support concerns you might have and can be reached either by phone at 1-800-MSI-HELP (option x4, x4, x3) or by emailing support-commandcentral@motorolasolutions.com.

Motorola Solutions Responsibilities

- Provide the Customer with Motorola Solutions support engagement process and contact information.
- Gather contact information for the Customer users authorized to engage Motorola Solutions support.



Customer Responsibilities

- Provide Motorola Solutions with specific contact information for those users authorized to engage Motorola Solutions' support.
- Engage the Motorola Solutions support organization as needed.

Completion Criteria

Conclusion of the handover to support and the implementation is complete.



VIDEO EVIDENCE STATEMENT OF WORK

Overview

In accordance with the terms and conditions of the Agreement, this Statement of Work ("SOW") defines the principal activities and responsibilities of all parties for the delivery of the Motorola Solutions, Inc. ("Motorola") system as presented in this offer to the Customer (hereinafter referred to as "Customer"). For the purposes of this SOW, Motorola may include our affiliates, subcontractors, and third-party partners, as the case may be.

Deviations and changes to this SOW are subject to mutual agreement between Motorola and the Customer and will be addressed in accordance with the change provisions of the Agreement.

Unless specifically stated, Motorola work will be performed remotely. Customer will provide Motorola resources with direct network access sufficient to enable Motorola to fulfill its delivery obligations.

The number and type of software or subscription licenses, products, or services provided by or on behalf of Motorola are specifically listed in the Agreement and any reference within this SOW, as well as subcontractors' SOWs (if applicable), does not imply or convey a software or subscription license or service that is not explicitly listed in the Agreement.

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following execution of the Agreement.

Following the conclusion of the Welcome/IT Call, Motorola project personnel will communicate additional project information via email, phone call, or additional ad-hoc meetings.

Motorola utilizes Google Meet as its teleconference tool. If Customer desires a different teleconference tool, Customer may provide a mutually agreeable alternate tool at Customer expense.

PROJECT MANAGEMENT TERMS

The following project management terms are used in this SOW. Since these terms may be used differently in other settings, these definitions are provided for clarity.

Deployment Date(s) refers to any date or range of dates when implementation, configuration, and training will occur. The deployment date(s) is subject to change based on equipment or resource availability and Customer readiness.

COMPLETION CRITERIA

Motorola Integration Services are complete upon Motorola performing the last task listed in a series of responsibilities or as specifically stated in the deployment checklist. Certain Customer tasks, such as hardware installation activities identified in Section 1.9 of this SOW, must be completed prior to Motorola commencing with its delivery obligations. Customer will provide Motorola written notification that it does not accept the completion of Motorola responsibilities or rejects a Motorola service deliverable within five business days of task completion or receipt of a deliverable, whichever may be applicable.



Service completion will be acknowledged in accordance with the terms of the Agreement and the Service Completion Date will be memorialized by Motorola and Customer in a writing signed by both parties.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

MOTOROLA PROJECT ROLES AND RESPONSIBILITIES

A Motorola team, made up of specialized personnel, will be assigned to the project under the direction of the Motorola Project Manager. Team members will be multi-disciplinary and may fill more than one role. Team members will be engaged in different phases of the project as necessary.

In order to maximize efficiencies, Motorola's project team will provide services remotely via teleconference, web-conference, or other remote method in fulfilling its commitments as outlined in this SOW.

The personnel role descriptions noted below provide an overview of typical project team members. One or more resources of the same type may be engaged as needed throughout the project. There may be other personnel engaged in the project at the discretion of and under the direction of the Project Manager.

Motorola's project management approach has been developed and refined based on lessons learned in the execution of hundreds of system implementations. Using experienced and dedicated people, industry-leading processes, and integrated software tools for effective project execution and control, we have developed and refined practices that support the design, production, and testing required to deliver a high-quality, feature-rich system.

Project Manager

A Motorola Project Manager will be assigned as the principal business representative and point of contact for Motorola. The Project Manager's responsibilities include the following:

- Host the Welcome/IT Call.
- Manage the Motorola responsibilities related to the delivery of the project.
- Coordinate schedules of the assigned Motorola personnel and applicable subcontractors/supplier resources.
- Manage the Change Order process per the Agreement.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Collaborative coordination of Customer resources to minimize and avoid project delays.
- Conduct remote status meetings on mutually agreed dates to discuss project status.
- Provide timely responses to issues related to project progress.

System Technologists

The Motorola System Technologists (ST) will work with the Customer project team on system provisioning. ST responsibilities include the following:

- Provide consultation services to the Customer regarding the provisioning and operation of the Motorola system.
- Provide provisioning and training to the Customer to set up and maintain the system.
- Complete the provisioning ownership handoff to the Customer.



- Complete the project-defined tasks as defined in this SOW.
- Confirmation that the delivered technical elements meet contracted requirements.
- Engagement throughout the duration of the delivery.

Technical Trainer / Instructor

The Motorola Technical Trainer / Instructor provides training either on-site or remote (virtual) depending on the training topic and deployment type purchased. Responsibilities include:

- Review the role of the Learning eXperience Portal ("LXP") in the delivery and provide Customer Username and Access Information.

CUSTOMER PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

The success of the project is dependent on early assignment of key Customer resources. In many cases, the Customer will provide project roles that correspond with Motorola's project roles. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer's project team should be engaged from project initiation through beneficial use of the system. The continued involvement in the project and use of the system will convey the required knowledge to maintain the system post-completion of the project. In some cases, one person may fill multiple project roles. The project team must be committed to participate in activities for a successful implementation. In the event the Customer is unable to provide the roles identified in this section, Motorola may be able to supplement Customer resources at an additional price.

Project Manager

The Project Manager will act as the primary Customer point of contact for the duration of the project. The Project Manager is responsible for management of any third-party vendors that are the Customer's subcontractors. In the event the project involves multiple locations, Motorola will work exclusively with a single Customer-assigned Project Manager (the primary Project Manager). The Project Manager's responsibilities include the following:

- Communicate and coordinate with other project participants.
- Manage the Customer project team, including timely facilitation of efforts, tasks, and activities.
- Maintain project communications with the Motorola Project Manager.
- Identify the efforts required of Customer staff to meet the task requirements in this SOW and identified in the Welcome/IT Call.
- Consolidate all project-related questions and queries from Customer staff to present to the Motorola Project Manager.
- Approve a deployment date offered by Motorola.
- Monitor the project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel who will work with Motorola staff as needed for the duration of the project, including at least one Application Administrator for the system and one or more representative(s) from the IT department.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- Identify the resource with authority to formally acknowledge and approve change orders, completion of work, and payments in a timely manner.
- Provide building access to Motorola personnel to all Customer facilities where system equipment is to be installed during the project. Temporary identification cards are to be issued to Motorola personnel, if required for access to facilities.
- Ensure remote network connectivity and access to Motorola resources.
- Provide reasonable care to prevent equipment exposure to contaminants that cause damage to the equipment or interruption of service.
- Ensure a safe work environment for Motorola personnel.
- Identify and manage project risks.
- Point of contact to work with the Motorola System Technologists to facilitate the training plan.

IT Support Team

The IT Support Team (or Customer designee) manages the technical efforts and ongoing tasks and activities of their system. Manage the Customer-owned provisioning maintenance and provide required information related to LAN, WAN, wireless networks, server, and client infrastructure. They must also be familiar with connectivity to internal, external, and third-party systems to which the Motorola system will interface.

The IT Support Team responsibilities include the following:

- Participate in overall delivery and training activities to understand the software, interfaces, and functionality of the system.
- Participate with the Customer subject matter experts during the provisioning process and training.
- Authorize global provisioning choices and decisions, and be the point(s) of contact for reporting and verifying problems and maintaining provisioning.
- Obtain inputs from other user agency stakeholders related to business processes and provisioning.
- Implement changes to Customer owned and maintained infrastructure in support of the Evidence Management System installation.

Subject Matter Experts

The Subject Matter Experts (SME or Super Users) are the core group of users involved with delivery analysis, training, and the provisioning process, including making global provisioning choices and decisions. These members should be experienced users in the working area(s) they represent (dispatch, patrol, etc.), and should be empowered to make decisions related to provisioning elements, workflows, and department policies related to the Evidence Management System.

General Customer Responsibilities

In addition to the Customer Responsibilities stated elsewhere in this SOW, the Customer is responsible for the following:

- All Customer-provided equipment, including hardware and third-party software, necessary for delivery of the System not specifically listed as a Motorola deliverable. This will include end user workstations, network equipment, camera equipment and the like.
- Configuration, maintenance, testing, and supporting the third-party systems the Customer operates which will be interfaced to as part of this project.
- Communication between Motorola and Customer's third-party vendors, as required, to enable Motorola to perform its duties.



- Active participation of Customer SMEs in project delivery meetings and working sessions during the course of the project. Customer SMEs will possess requisite knowledge of Customer operations and legacy system(s) and possess skills and abilities to operate and manage the system.
- Electronic versions of any documentation associated with the business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meeting sessions using Google Meet or a mutually agreeable, Customer-provided, alternate remote conferencing solution.

PROJECT PLANNING

A clear understanding of the needs and expectations of both Motorola and the Customer are critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of project-specific information in order to set clear project expectations and guidelines, and set the foundation for a successful implementation.

WELCOME/IT CALL - TELECONFERENCE/WEB MEETING

A Project Planning Session teleconference will be scheduled after the Agreement has been executed. The agenda will include the following:

- Review the Agreement documents.
- Review project delivery requirements as described in this SOW.
- Provide shipping information for all purchased equipment.
- Discuss deployment date activities.
- Provide assigned technician information.
- Review IT questionnaire and customer infrastructure.
- Discuss which tasks will be conducted by Motorola resources.
- Discuss Customer involvement in provisioning and data gathering to confirm understanding of the scope and required time commitments.
- Review the initial project tasks and incorporate Customer feedback.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or contractors. Required fingerprints will be submitted on Motorola provided FBI FD-258 Fingerprint cards.
- Review the On-line Training system role in project delivery and provide Customer User Name and Access Information.
- Discuss Motorola remote access requirements (24-hour access to a secured two-way Internet connection to the Motorola system firewalls for the purposes of deployment, maintenance, and monitoring).
- Discuss Customer obligation to manage change among the stakeholder and user communities.
- Review deployment completion criteria and the process for transitioning to support.

Motorola Responsibilities

- Host Welcome/IT Call.
- Request the attendance of any additional Customer resources that are instrumental in the project's success, as needed.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Provide Customers with steps to follow to register for Online Training.
- Request user information required to establish the Customer in the LXP.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Customer Responsibilities

Complete the Online Training registration form and provide it to Motorola within ten business days of the Project Planning Session.

- Review the received (as part of order) and completed IT questionnaire.
- Provide a customer point of contact for the project.
- Provide data for completing the policy validation form.
- Provide LXP user information as requested by Motorola.
- Verify Customer Administrator(s) have access to the LXP.

Motorola Deliverables

- Welcome Call presentation and key meeting notes
- Send an email confirming deployment date and ST assigned email
- Communicate with the Customer via email confirming shipment and tracking information.
- Instruct the Customer on How to Register for Training email.
- Provide and review the Training Plan.

SOLUTION PROVISIONING

Solution provisioning includes the configuration of user configurable parameters (unit names, personnel, and status codes). The system will be provisioned using Motorola standard provisioning parameters and will incorporate Customer-specific provisioning.

IN-CAR VIDEO PROVISIONING SCENARIO

If in-car video is a part of the system, the Motorola Application Specialist will complete the following provisioning tasks.

Motorola Responsibilities

- Conduct a remote review of the standard provisioning database with the Customer prior to the start of provisioning.
- Provide and review the Provisioning Export Worksheets with the Customer.
- Conduct a conference call with the Customer to review the completeness of the Provisioning Export Worksheets prior to the start of provisioning.

BODY WORN CAMERA PROVISIONING SCENARIO

If body worn cameras are a part of the system, the provisioning of the in-car system will generally follow the completion of the base in-car video provisioning.

Motorola Responsibilities

Configure transfer stations for connectivity to the evidence management server.

- Configure devices within the evidence management system.
- Check out devices and create a test recording.



- Verify successful upload from devices after docking back into the transfer station or USB dock.

SOFTWARE INSTALLATION

ON-SITE SOFTWARE INSTALLATION

Client software will be installed on one workstations and up to 5 mobile devices to facilitate provisioning training to Customer personnel. Customer will complete software installation on the remaining workstations and cameras.

Motorola Responsibilities

- Verify system readiness.
- Request client software.
- Deliver the pre-installation preparation checklist.
- Provide instruction on client software installation and install client software on one workstation and up to five mobile devices.
- Total of training overview sessions shall not exceed 4 hours.
- Provide instruction on client software deployment utility.

Customer Responsibilities

- Provide and install workstation/mobile device hardware in accordance with specifications.
- Assign personnel to observe software installation training.
- Complete installation of client software on remaining workstations and mobile devices.
- Attend onsite deployment training sufficient to enable user proficiency.
- Complete online training.

Motorola Deliverables

- Provide a pre-installation preparation checklist.
- Provide installation guide.
- Provide training overviews on hardware/software and system administration for customers during deployment dates.

REMOTE SOFTWARE INSTALLATION

Client software will be installed one workstations and up to 5 mobile devices to facilitate provisioning training to Customer personnel. Customer will complete software installation on the remaining workstations and cameras.

Motorola Responsibilities

- Verify system readiness.
- Request client software.
- Deliver the pre-installation preparation checklist.



- Provide instruction on client software installation and install client software on one workstation and up to five mobile devices.
- Provide instruction on client software deployment utility.

Customer Responsibilities

- Provide and install workstation/mobile device hardware in accordance with specifications.
- Assign personnel to observe software installation training.
- Complete installation of client software on remaining workstations and mobile devices.
- Access online training resources identified in the Welcome/IT Call.

Motorola Deliverables

- Provide a pre-installation preparation checklist.
- Installation Guide.
- Provide training overviews on hardware/software and system administration for customers during deployment dates.

INFRASTRUCTURE VALIDATION

Hardware will be installed on the network to facilitate provisioning, testing, and will be used to provide instruction to Customer personnel after the complete software installation.

Motorola Responsibilities

- Verify that the server is properly racked and connected to the network.
- Verify that access points are properly installed and connected to the network.
- Verify that transfer stations are connected to the network and configured.

Customer Responsibilities

- Verify that the server network has access to the internet for software installation and updates.
- Verify that the network routing is correct for the transfer stations and access points to communicate with the server.
- Verify that the client computers can access the server on the required ports.

HARDWARE INSTALLATION

Physical installation of hardware (i.e. servers, cameras, Access Points, WiFi docs, etc.) is not included in the standard scope of the solution. If a custom quote for installations is included in this purchase, Motorola will manage the subcontractor and their deliverables as part of this SOW. Customers who perform or procure their own installations assume all installation responsibilities including cost, oversight and risk.

SYSTEM TRAINING



Motorola training consists of both computer-based (online) and instructor-led (on-site or remote). Training delivery methods vary depending on course content. Self-paced online training courses, additional live training, documentation, and resources can be accessed and registered for on the Motorola's LXP.

ONLINE TRAINING

Online training is made available to the Customer via Motorola's LXP. This subscription service provides the Customer with continual access to our library of online learning content and allows users the benefit of learning at times convenient to them. Content is added and updated on a regular basis to keep information current. This training modality allows the Customer to engage in training when convenient.

A list of available online training courses can be found in the Training Plan.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of the LXP for the Customer.
- Organize content to align with the Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During on-boarding, assist the Customer with LXP usage by providing training and job aids as needed.
- Create and maintain user role Learning Paths defined by the Customer.
- Install security patches when available.
- Provide technical support for user account and access issues, base system functionality, and Motorola Solutions-managed content.
- Monitor the Learning Subscription server. Provide support for server incidents.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Provide network and internet connectivity for the Customer's users to access the LXP.
- The customer's primary LXP administrator should complete the following self-paced training: LXP Introduction online course (LXP0001), LXP Primary Site Administrator Overview online course (LXP0002), and LXP Group Administrator Overview (LXP0003)
- Advise agency learners of the availability of training via the LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Order and maintain subscriptions to access Motorola's LXP.
- Contact Motorola Solutions to engage Technical Support when needed.

Motorola Deliverables

- LXP Enable

INSTRUCTOR-LED TRAINING (ONSITE AND REMOTE)

A list of Instructor-Led and Virtual Instructor-Led courses can be found in the Training Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in electronic .PDF format.
- Perform training in accordance with the Training Plan.



- Provide Customer with training Attendance Rosters and summarize any pertinent observations that may impact end user training.

Customer Responsibilities

- Supply classrooms with a workstation for the instructor (if Onsite) and at least one workstation for every student based on the requirements listed in the Training Plan.
- Designate training representatives who will work with the Motorola trainers in the delivery of training.
- Conduct end user training in accordance with the Project Schedule.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance Rosters.
- Technical Training Catalog.

FUNCTIONAL VALIDATION AND PROJECT CLOSURE

The objective of Functional Validation is to demonstrate the features and functions of the system in the Customer's provisioned environment. The functional demonstration may not exercise all functions of the system, if identified as not being applicable to the Customer's operations or for which the system has not been provisioned. The functional demonstration is a critical activity that must occur following the completion of provisioning.

Motorola Responsibilities

- Conduct a power on functional demonstration of the installed system per the deployment checklist
- Manage to resolution any documented punch list items noted on the deployment checklist.
- Provide trip report outlining all activities completed during the installation as well as outstanding follow up items
- Provide an overview of the support process and how to request support.
- Walk through support resources, web ticket entry and escalation procedures.
- Provide a customer survey upon closure of the project.

Customer Responsibilities

- Witness the functional demonstration and acknowledge its completion via signature on the deployment checklist.
- Participate in prioritizing the punch list.
- Coordinate and manage Customer action as noted in the punch list.
- Provide signatory approval on the deployment checklist providing Motorola with final acceptance.
- Complete Customer Survey.



ORDINANCE NO. 2023-xxxx

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, SECTION 2-182 OF THE
CODE OF ORDINANCES FOR THE CITY OF ORANGE BEACH, ALABAMA
ENTITLED, "AUTHORITY AND POWERS OF HEADS"
TO AUTHORIZE DEPARTMENT HEADS TO SET CERTAIN FEES**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That Chapter 2, Article IV, Section 2-182 of the Code of Ordinances for the City of Orange Beach is hereby amended to add subparagraph (14) and to read as follows:

Chapter 2 - ADMINISTRATION

ARTICLE IV. - DEPARTMENTS

Sec. 2-182. - Authority and powers of heads.

The heads of the various departments of the city shall serve as the managers and administrators of their respective departments, and shall, in accordance with the policies set out by the council, as administered by the mayor and in accordance with all applicable state laws and municipal ordinances be empowered to:

- (1) Issue and enforce such rules and regulations, policies and procedures as they deem necessary for the proper and efficient operation of their department;
- (2) Establish and abolish such divisions, bureaus, sections, assignments, personnel, classifications and ranks as they determine necessary within their departments;
- (3) Interview, select, train and promote employees, setting and adjusting their rates of pay and work hours in accordance with city personnel policies;
- (4) Develop, complete and maintain such records as necessary for the supervision, control and appraisal of the productivity and efficiency of employees under their control;
- (5) Handle grievances and discipline in accordance with city personnel policies and procedures to be used to meet department goals and objectives;
- (6) Apportion work among employees in the manner the department head determines to be most appropriate for the efficient operation of the department;
- (7) Develop an annual proposed budget for presentation to the city council within the confines of the approved budget and with the guidance and direction of the policies of the city council;
- (8) Determine the types and quantities of materials, supplies, equipment, vehicles and services to be purchased by the departments;
- (9) Approve for the department expenditures for such materials, supplies, equipment and vehicles in accordance with the city's purchasing procedures;
- (10) Control and assign for use any and all materials, supplies, equipment and vehicles assigned to their departments;
- (11) Provide for the safety of all personnel and property assigned to their departments with the guidance and direction of the policies of the city council and under the general supervision of the mayor in administering those policies, but within the confines of the budget

provided;

- (12) Determine the types and levels of service and programs provided by the department;
 - (13) Carry out those duties and responsibilities imposed upon the department or its head by policies adopted by the city council.
 - (14) Establish fees for their department's programs and facility rentals, not to exceed more than ____% of the actual expenses incurred by the City for the program or as a result of the facility rental, subject to the approval of the Finance Director and the City Administrator.
2. All ordinances, resolutions or parts in conflict with this ordinance, to the extent of such conflict, are repealed.
 3. That this Ordinance shall become effective immediately upon its adoption and publication as required by law.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

The City Clerk of the City of Orange Beach, Alabama hereby certifies
that the foregoing **ORDINANCE 2023-xxxx**
was posted on _____ in the following three

(3) public places:

Orange Beach City Hall _____

Orange Beach Post Office _____

Orange Beach Public Library _____

Renee Eberly, City Clerk

ORDINANCE NO. 2023-xxxx

**AN ORDINANCE AMENDING CHAPTER 42, ARTICLE II, DIVISION 2, SECTION 42-41
OF THE CODE OF ORDINANCES FOR THE CITY OF ORANGE BEACH, ALABAMA
TO ENSURE ADA COMPLIANCE IN CONSTRUCTION OF CONDOMINIUMS**

FINDINGS:

1. There is a need for Handicapped Accessible Type A dwelling units or sleeping units to be made available for purchase in newly constructed Residential Group R-2 developments.
2. The International Building Code (2018 edition) provides for defined numbers of Type A and Type B units in each new Residential Group R-2 development.
3. To modify a condominium (Residential Group R-2) from Type A to Type B after finalizing a multistory condominium (Residential Group R-2) development is extremely costly and logistically difficult.
4. Often a pre-construction buyer wants a unit modified to Type B instead of Type A prior to closing on the sale of the unit.
5. The City Council hereby finds that alteration from Type A to Type B after condo units are sold to final owners but requiring same to remain or remediate to Type A before being offered to sale to the general public protects the rights of homeowners and disabled persons alike.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That Chapter 42, Article II, Division 2, Section 42-41 of the Code of Ordinances for the City of Orange Beach is hereby amended to add the following language to subsection (a):

Section 1107.6.2.2.1 Exceptions Insert: “3. Prospective Owners purchasing a Unit designated during the design and review to be a Type A Unit may submit a signed statement indicating their desire to alter their Type A Unit to Type B standards. With consent of the developer, the Unit may be constructed or altered to Type B standards. If the sale of the subject property/Unit does not close, the designated Unit must be retrofitted or built to Type A standards prior to Developer/Owner again offering the Unit for sale to the public.”
2. All ordinances, resolutions or parts in conflict with this ordinance, to the extent of such conflict, are repealed; and
3. That this Ordinance shall become effective immediately upon its adoption and publication as required by law.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

The City Clerk of the City of Orange Beach, Alabama hereby certifies
that the foregoing **ORDINANCE 2023-xxxx**
was posted on _____ in the following three
(3) public places:
Orange Beach City Hall _____
Orange Beach Post Office _____
Orange Beach Public Library _____

Renee Eberly, City Clerk

ORDINANCE NO. 2023-xxxx

**AN ORDINANCE AMENDING CHAPTER 54 OF THE
CODE OF ORDINANCES FOR THE CITY OF ORANGE BEACH, ALABAMA,
TO ADD A NEW ARTICLE V ENTITLED
“DISORDERLY AND PROHIBITED CONDUCT ON BALCONIES”**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That Chapter 54 of the Code of Ordinances for the City of Orange Beach is hereby amended to add a new Article V entitled, “Disorderly and Prohibited Conduct on Balconies,” to read as follows:

Sec. 54-____. - Findings.

- (a) The City of Orange Beach is a unique island resort that is a tourist destination visited by thousands who stay in condos and hotel accommodations throughout the City;
- (b) Many, if not all of the condominium units and hotel rooms feature balconies where visitors can enjoy the sea breezes and a view of the Gulf of Mexico or of the tourist corridors where visitors tend to cruise and congregate while enjoying the sounds of the surf and salt air;
- (c) The City has observed that each year some visitors attempt to jump or climb from balconies, to reach the beach, pool decks below, or to access an adjacent balcony;
- (d) The City finds and determines that climbing and jumping on, over and from balconies is disorderly and dangerous to persons and property and it is in the best interest of the City’s residents and guests that such behavior be prohibited and made unlawful within the City;
- (e) The City further finds that during particularly busy tourist seasons, guests attempt to throw things from balconies and that such behavior endangers the life and property of those in its vicinity and further interferes with other guests enjoying the use of their own balconies; and
- (f) The City finds and determines that throwing things from balconies is disorderly and dangerous to persons and property and it is in the best interest of the City’s residents and guests that such behavior be prohibited and made unlawful within the City.

Sec. 54-____. - Regulations.

- (a) *Jumping on, over and from balconies.* It shall be unlawful for any person to jump on, over or from a vacation rental balcony or to cause another person to jump on, over, or from a vacation rental balcony.
- (b) *Throwing objects from balconies.* It shall be unlawful for a person to throw objects from any vacation rental balcony.

Sec. 54-____. - Penalties.

A person who violates this ordinance shall be guilty of a criminal violation punishable as set out in the Code of City Ordinances.

2. All ordinances, resolutions or parts in conflict with this ordinance, to the extent of such conflict, are repealed; and
3. That this Ordinance shall become effective immediately upon its adoption and publication as required by law.

ADOPTED THIS 4th DAY OF APRIL, 2023.

Renee Eberly
City Clerk

The City Clerk of the City of Orange Beach, Alabama hereby certifies
that the foregoing ORDINANCE 2023-xxxx

was posted on _____ in the following three

(3) public places:

Orange Beach City Hall _____

Orange Beach Post Office _____

Orange Beach Public Library _____

Renee Eberly, City Clerk