



Tony Kennon, Mayor
Jack Robertson, Council
Ginger Harrelson, Council
Jerry Johnson, Council
Jeff Silvers, Council
Robert Stuart II, Council

Ford Handley, City Administrator
Renee Eberly, City Clerk
Jamie Logan, City Attorney

ORGANIZATIONAL CITY COUNCIL MEETING AGENDA

- I. Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Administration of Oaths to Mayor and Councilmembers**
- V. Roll Call**
- VI. Consideration of Agenda**
- VII. New Business**
 - 1. Election of Chairman Pro Tempore.
 - 2. Establish time and place of regular meetings.
 - 3. First Reading - Ordinance establishing rules of procedure for meetings of the city council, public hearings, and committee of the whole.
 - 4. Motion to temporarily ratify the use of present depositories pending permanent designation at a regular meeting of the Council.
 - 5. Motion that the City Attorney, City Clerk, City Treasurer/Finance Director, Fire Chief, and Police Chief continue in their respective duties pending permanent appointment at a regular meeting of the Council.
- VIII. Public Comments**
- IX. Adjourn**



**ORGANIZATIONAL CITY COUNCIL MEETING
NOVEMBER 3, 2025**

Departments: City Clerk

Description of Topic: Election of Chairman Pro Tempore.

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**ORGANIZATIONAL CITY COUNCIL MEETING
NOVEMBER 3, 2025**

Departments: City Clerk

Description of Topic: Establish time and place of regular meetings.

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None



**ORGANIZATIONAL CITY COUNCIL MEETING
NOVEMBER 3, 2025**

Departments: City Clerk

Description of Topic: First Reading - Ordinance establishing rules of procedure for meetings of the city council, public hearings, and committee of the whole.

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

1. 2025-xxxx Establish Rules of Procedure

ORDINANCE NO. 2025-xxx

**AN ORDINANCE ESTABLISHING RULES OF PROCEDURE
FOR MEETINGS OF THE CITY COUNCIL,
PUBLIC HEARINGS, AND COMMITTEE OF THE WHOLE;
REPEALING ORDINANCE NO. 2020-1367**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, that Ordinance No. 2020-1367, as amended, is hereby repealed and in substitution therefor the following bylaws for the City Council are adopted:

1. The rules or order of procedure herein contained shall govern deliberations and meetings of the City Council of the City of Orange Beach, Alabama. Section 26 herein shall govern public hearings, and Section 27 herein shall govern Committee of the Whole meetings by the City Council.
2. Unless otherwise provided, regular meetings of the City Council shall be held on the first and third Tuesday of each month. In the event said Tuesday falls on a holiday or during a holiday period, the meeting shall be rescheduled on a date determined by a majority vote of the council.
3. Special meetings may be held at the call of the Mayor or by serving notice to each member of the council not less than twenty-four (24) hours before the time set for such special meetings; or special meetings may be held as provided by Section 11-43-50 *Code of Alabama, 1975*, whenever two (2) councilmembers request in writing that the presiding officer call such meeting; upon the failure or refusal of the presiding officer to call such meeting when requested, the two (2) councilmembers making the request shall have the right to call such meeting. Notice of special meetings shall be posted on a bulletin board accessible to the public at least 24 hours prior to such meeting.
4. A quorum of a regular or special meeting shall be determined as provided by Section 11-43-48 of the *Code of Alabama, 1975*.
5. All regular meetings shall convene at 5:00 p.m. in the official chambers of the City Council or at any other place designated by the council from time to time, and all meetings, regular and special, shall be open to the public.
6. The order of business shall be as follows:
 - a. A call to order.
 - b. Invocation.
 - c. Pledge of allegiance.
 - d. Roll call.
 - e. Consideration of agenda.
 - f. Consideration of previous minutes.
 - g. Reports of officers/committees.
 - h. Auditing of accounts.
 - i. Presentations.
 - j. Recognitions.
 - k. Resolutions, public hearings, ordinances, and other business.
 - l. Public comments.
 - m. Adjourn.
7. Members of the council shall not be limited as to the number of times they may speak on the same subject matter or motion, nor shall they be limited to any time element, except as provided under these rules.

8. Citizens shall be allowed to address the council on any subject matter, at any meeting, regular or special, pursuant to the schedule in Section 6 above. The presiding officer shall regulate the time allowed the citizen to speak. However, any councilmember may interrupt to take a majority vote to limit or extend the address.
9. Every officer whose duty it is to report at the regular meetings of the council and who shall be in default thereof, may be fined at the discretion of the council. Any member who fails to answer roll call at two (2) consecutive regular meetings may, on motion of three (3) members, be apprehended if within the corporate limits of the City of Orange Beach and compelled by force to attend the council meetings, and may, in addition or as an alternative, be fined not more than Twenty-Five Dollars (\$25.00).
10. Motions shall be reduced to writing when required by the presiding officer of the council or any member of the council. All resolutions of and ordinances and any amendments thereto shall be in writing at the time of introduction.
11. Motions to reconsider must be by a member who voted with the prevailing side and at the same or next succeeding meeting of the council.
12. Whenever it shall be required by one or more members of the "yeas" and "nays" shall be recorded; and any member may call for a division on any question.
13. All questions of order shall be decided by the presiding officer of the council with the right of appeal to the council by any member.
14. The presiding officer of the council may, at his or her discretion, call the any member to take the chair, to allow him or her to address the council, make a motion or discuss any other matter at issue. When the presiding officer relinquishes the chair under said conditions, then he shall not retake the chair until the issue at hand is voted on, or otherwise settled.
15. Motions to lay any matter on the table shall be first in order. On all questions, the last amendment, the most distant day, and the largest sum shall be first put.
16. All meetings of the council shall be opened to the public, except when the council meets in executive session as authorized by state law.
17. The council may hold an executive session as provided by the Alabama Open Meetings Act. The council shall commence an executive session only after a motion to go into executive session has been made and adopted during an open meeting. The motion shall state the purpose of the executive session. The motion to go into executive session must be approved by the vote of a majority of those present and voting. The vote of each member shall be recorded in the minutes. If the Alabama Open Meetings Act requires an oral or written declaration before the executive session can begin, such oral or written declaration shall be made prior to the vote to go into executive session. No action may be taken in an executive session. No minutes shall be taken of the executive session. No recording shall be made of the executive session. Nothing may be considered in an executive session other than the matter(s) disclosed in the open meeting. Prior to calling the executive session to order, the presiding officer shall state whether the council will reconvene after the executive session and, if so, the approximate time the council expects to reconvene.
18. Notice of all meetings and the final approved agenda for the meeting of the council shall be posted on a bulletin board, designed for this purpose, immediately outside the regular place where the council meets at least twenty-four (24) hours prior to the scheduled start of any council meeting.
19. A motion for adjournment shall always be in order.
20. The rules of the council may be amended in the same manner as any other ordinance of general and permanent operation.

21. The rules of the council may be altered, amended or temporarily suspended by a two-thirds majority of the members present except where a greater number is required by State law.
22. All ordinances, resolutions or propositions submitted to the council which require the expenditure of money shall lie over until the next regular meeting, provided that such ordinances, resolutions or propositions may be considered earlier by unanimous consent of the council and, provided further, that this rule shall not apply to the current expenses of, or contracts previously made with or regular salaries of officers, or wages of employees of the city.
23. The City Clerk shall attend all meetings of the council. Other officers or employees of the City of Orange Beach, Alabama, shall, when requested, attend all meetings of the council and shall remain in the council room for such length of time as the council may direct.
24. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent to be by roll call and the vote thereon spread on the minutes.
25. *Robert's Rules of Order* is hereby adopted as the rules of procedure for this council in those situations which cannot be resolved by the rules set out in this ordinance.
26. All public hearings by the City Council shall be conducted as follows:
 - a. The Mayor, or in his absence, the Chairman Pro-Tempore or other duly constituted presiding officer, shall preside at all public hearings before the City Council.
 - b. Minutes shall be made of public hearings or in the alternative the hearing may be transcribed if required by the council or presiding officer.
 - c. All persons requesting to speak during a public hearing shall be required to register before speaking. The presiding officer shall call for statements from those who have registered in the order of registration.
 - d. Registered speakers shall limit their statements to a time limit determined by the presiding officer. After all registrants have had an opportunity to speak, those wishing to speak for a second time will be allowed to do so.
 - e. No time may be yielded to another speaker.
 - f. Written submittals will be accepted by the presiding officer during the hearing, and all written submittals will be attached to and become a part of the hearing record.
 - g. Additional written submittals will be accepted until the close of business three (3) days after the hearing. These submittals will be attached to and become a part of the hearing record. The City Council may modify this section with regard to consideration of or time limits for such additional written submissions by majority vote.
 - h. Rules for Public Hearings will be made available to registered speakers and to the public upon request.
 - i. Questions will be held until everyone wishing to speak has done so.
 - j. A quorum consisting of a majority of councilmembers must be present at public hearings; however, the council will not be authorized to take official actions. In the absence of a quorum, the public hearing may be rescheduled.
27. All Committee of the Whole meetings of the City Council shall be conducted as follows:
 - a. The Mayor, or in his absence, the Chairman Pro-Tempore or any other councilmember, shall preside at the meetings.

- b. The meeting shall be considered informal and no journal of its proceedings will be required.
- c. Unless otherwise provided, Committee of the Whole meetings shall meet on the first and third Tuesday of each month. The meeting may be rescheduled on a date determined by the council.
- d. A quorum consisting of a majority of councilmembers must be present at committee of the whole meetings; however, no official action may be taken. In the absence of a quorum, the committee of the whole meeting may be rescheduled.
- e. Meetings shall commence at 5:00 p.m. in the official chambers of the City Council or at any other place designated by the Council from time to time and shall at all times be open to the public.

28. This ordinance shall become effective immediately upon its adoption and publication as required by law.

ADOPTED THIS 3rd DAY OF NOVEMBER, 2025.

Renee Eberly
City Clerk

The City Clerk of the City of Orange Beach, Alabama hereby certifies
that the foregoing **ORDINANCE 2025-xxxx**

was posted on _____ in the following three

(3) public places:

Orange Beach City Hall _____

Orange Beach Post Office _____

Orange Beach Public Library _____

Renee Eberly, City Clerk



**ORGANIZATIONAL CITY COUNCIL MEETING
NOVEMBER 3, 2025**

Departments: City Clerk

Description of Topic: Motion to temporarily ratify the use of present depositories pending permanent designation at a regular meeting of the Council.

Background/Description:

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

1. Reso 22-221 Designate Depository and Authorized Signatures

RESOLUTION NO. 22-221

**A RESOLUTION DESIGNATING DEPOSITORIES AND
AUTHORIZED SIGNATURES ON BANK DEPOSITORIES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE BEACH, ALABAMA, AS FOLLOWS:

1. That all depositories heretofore designated by the City Council as depositories for funds of the City of Orange Beach, Alabama, be and are hereby re-designated and reaffirmed as follows:

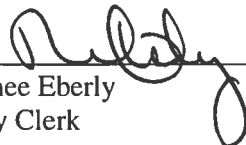
Bryant Bank General Fund	Centennial Bank 4% 5% Gas Tax Fund
Bryant Bank Payroll Fund	Centennial Bank 7% Gas Tax Fund
Bryant Bank Sewer Fund	Centennial Bank Gas Tax HB2
Centennial Flex Benefit Fund	Centennial Bank GOMESA Fund
Centennial Natural Disaster Fund (General)	The First Bank General Fund
Centennial Wetland Mitigation Fund	The First Bank General Fund Reserve Fund
Centennial Natural Disaster Fund (Sewer)	The First Bank Bond (Court Appearance) Fund
Centennial Wharf Warrant Fund	The First Bank Court Fines Fund
Centennial Park & Rec Retail Fund	The First Health Insurance Fund
Regions Reserve Investment Account	The First Art Center Fund
Regions Operating Investment Account	Regions 2022B Short Term Strategy Fund
Regions 2022A Warrant Fund	Centennial Beach Mouse Fund
Regions Bond Custody Account	

2. That a certified copy of this resolution shall be furnished to each of the said depositories;
3. That any transaction of any type whatsoever involving any depository account at any depository designated in Section 1 shall require the signatures of any two (2) of the following individuals:

Finance Director of the City of Orange Beach
Assistant Finance Director of the City of Orange Beach
City Clerk of the City of Orange Beach
City Administrator of the City of Orange Beach
Mayor of the City of Orange Beach

4. That all resolutions or parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed; and
5. That this Resolution shall become effective immediately upon its adoption.

ADOPTED THIS 18th DAY OF OCTOBER, 2022.



Renee Eberly
City Clerk

C E R T I F I C A T E

I, Renee Eberly, City Clerk of the City of Orange Beach, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 22-221, which was duly and legally adopted at a rescheduled regular meeting of the City Council on October 18, 2022.



City Clerk





**ORGANIZATIONAL CITY COUNCIL MEETING
NOVEMBER 3, 2025**

Departments: City Clerk

Description of Topic: Motion that the City Attorney, City Clerk, City Treasurer/Finance Director, Fire Chief, and Police Chief continue in their respective duties pending permanent appointment at a regular meeting of the Council.

Background/Description: Appointed city officials:

City Attorney - Jamie Logan

City Clerk - Renee Eberly

City Treasurer/Finance Director - Ford Handley

Fire Chief - Jeff Smith

Police Chief, Interim - Trent Johnson

Action Options/Recommendation:

Source of Funding (if applicable):

ATTACHMENTS:

None